

International Neuropsychological Society
Board of Governors Meeting
February 12, 2002
Toronto, Ontario, Canada

Members Present: Ida Sue Baron, Alexandre Castro-Caldas, Michael Corballis, Leslie Gonzalez-Rothi, Robert Heaton, Michael Kopelman, James Malec, Ann Marcotte, Wilfred van Gorp, Anne Watts, Sandra Weintraub, Robert Bornstein (ex officio)

Members Absent: Lucia Braga, Martha Denckla, Bjorn Ellersten

1. Call to Order

The meeting was called to order by President Alexandre Castro-Caldas at 9:30 am.

2. Minutes Approved

The reading of the minutes of the Board Meeting and the Business Meeting held on July 2001 in Brasilia were reviewed, with minor corrections noted. Both sets of minutes were unanimously approved with the revisions (motion-Heaton; second-Van Gorp).

3. Treasurer's Report

A. The INS Treasurer's Report was reviewed by Robert Heaton. The Society brought forward a balance of \$1,087,606.70 into 2002. Collected revenues for 2001, including membership dues, contributions, subscriptions, meeting incomes, and earned interest on accounts, totaled \$738,107.30. Expenses for the 2001 budget totaled \$665,597.13, yielding a net income for 2001 of \$72,510.17. Revenues generated from the Chicago meeting in 2001 were much less than those generated in Denver in 2000. Industry sponsorship is also down at present. A budget for 2002 was presented and discussed. The Treasurer's Report and the 2002 Budget were accepted unanimously (motion-Van Gorp; second-Gonzalez-Rothi).

B. A financial audit will be conducted for fiscal years 2000 and 2001 in the upcoming months. The auditors have been advised of the change in the Treasurer's office. The Society's accounting system was updated two years ago and should result in a more efficient audit of records.

4. Executive Secretary's Report

A. Membership

As of December 31, 2001, the Society has 3,856 active members (2,935 United States, 279 Canada, and 642 international outside North America). The proportion of new members from

outside the United States was 9.7%, which is considerably less than recent past years (16-21%). The Board discussed ways to increase the Society's visibility outside North America. The Board also directed Bornstein to share this information with Bernice Marcopulos, Chair of the International Liaison Committee, and to closely monitor the situation.

Leslie Gonzalez-Rothi reported that the committee established at the Brasilia meeting to explore ways to increase multidisciplinary membership within the Society has not yet convened. She will be chairing a meeting of this committee during the Toronto meeting. Serving with her on the committee are Michael Kopelman and Michael Corballis.

B. Dues Payment

As of December 31, 2001, 2,293 members (59%) had paid their 2002 dues, compared with 66% at a comparable time for 2000 and 2001.

C. Directory

Bornstein reviewed the publication cycle for updating the Society's Directory, and recommended that the publication date be changed from January to July. A discussion also ensued as to whether the Directory should continue to be published in paper version and/or placed on line with access via the Internet. Various options, including the Society getting its own secure server, were reviewed. The Board approved the proposed change in publication cycles for the Directory, to proceed with publishing the next Directory in paper version, and further charged Bornstein to move forward to develop a website with Directory access to be implemented by July 2002 (motion-Gonzalez-Rothi; second-Baron). President Castro-Caldas will appoint a committee to work with Bornstein to advise and oversee this project.

5. Committee Reports

A. Program Committee

1. Program Committee - Toronto

Andrew Kertesz, Program Committee Chair, reported that there were 763 submissions to the Toronto meeting. Submissions were received from 19 countries. The Phillip Rennick Award for the best student submission was awarded to N. Chaytor, and the Butters Award for the best submission submitted by a post-doctoral fellow was awarded to Michael Santa Maria. The Cermak Award recipient was Leslie Baxter. Dr. Kertesz offered opinions about the Program Committee's charge and his experience as Committee Chair, and outlined several recommendations for the Board to consider about the Program. Dr. Kertesz thanked his staff, the INS staff, and his committee members for their assistance. The Board thanked Dr. Kertesz for serving as Chair, and will discuss his recommendations.

2. Program Committee - Stockholm

Bornstein reported for Jarl Risberg, Program Committee Chair for Stockholm, who prepared a written report. A total of 161 submissions from 27 countries were received and 157 were accepted. There will be six invited lectures in addition to the Birch Lectureship, that will be presented by Dr. Kenneth Heilman. The Local Arrangements Committee reported that the City of Stockholm and the Stockholm City Council will host a welcoming reception at the City Hall. A dinner has also been arranged to be held at the Wasa Museum.

B. Site Selection

Bornstein reported that future meetings are scheduled for: Stockholm, Sweden, July 24-27, 2002; Honolulu, Hawaii, at the Sheraton Waikiki, February 5-8, 2003; Berlin, Germany, July/August 2003 at the Intercontinental Hotel; Baltimore, Maryland, February 4-7, 2004 at the Marriott Waterfront; and, Brisbane, Australia in the summer of 2004, dates and site TBA. Possible sites to be explored for the Winter 2005 meeting include Las Vegas and Reno, Nevada. Dublin, Ireland is being considered for the 2005 mid-year meeting. Proposals have also been presented for Hong Kong to serve as a site for a future Society meeting.

C. Elections

Bornstein reported for Martha Denckla, who was unable to attend. Elizabeth Warrington has been elected to serve as President-Elect of the Society, and Erin Bigler as the Society's Treasurer. Newly elected Board members are: Gordon Chelune, Bruce Crosson and Ritva Laaksonen.

President Castro-Caldas thanked outgoing Board members, Wilfred van Gorp, Michael Kopelman and Bjorn Ellersten for their service the past three years, and Martha Denckla for having served as the Society's President in 2000 and Past President this past year. Robert Heaton was also thanked for his 18 years of service to the Society as Treasurer.

D. International Liaison

Bernice Marcopulos updated the Board on recent activities of the International Liaison Committee (ILC). The ILC webpage is back up and operational (<http://www.ilc-ins.org>). Information available includes information about the current inventory of the book depository, host training and funding opportunities, and a bulletin board to share requests. Links to other international societies are being revised. The ILCnet Newsletter is being published this winter and Nancy Pachana served as its Editor. At the recommendation of Marcopulos, Pachana was appointed as Editor of INSnet by the Board (motion-van Gorp; second-Baron).

The ILC Book and Journal Depository program is being revised. In the future, a smaller number of current books and journals will be sent to recipients on behalf of the Society. Current inventory will be distributed. The ILC received one request for funding to attend INS in Toronto, and the ILC will more broadly advertise the availability of travel scholarship funds to help offset the cost to attend INS meetings for student, faculty or clinicians from developing countries. The

ILC also continues to provide the Support Consultation Program, led by Debora Scheffel, to assist non-North American authors with limited experience submitting articles to neuropsychology journals. Future ILC projects were also outlined, including membership recruitment from non-North American countries.

E. Continuing Education

Bornstein reported on behalf of Neil Pliskin, CE Director, who provided a written report for the Board's review. The Toronto CE program offers 27 total courses, with the special theme topic being Behavioral Genetics. INS continues to hold accredited status to offer Continuing Education credits through the American Speech and Language-Hearing Association (ASHA) and the American Psychological Association (APA). The CE program for Stockholm will include 3 five-hour workshops. Planning for the CE program for Hawaii is well underway. The specialty theme in 2003 will be Diversity in Neuropsychology.

Bornstein noted that Pliskin is now completing his second year as CE Director and is starting his third year of term. After discussion, the Board voted to extend an offer to Pliskin to serve a second term as CE Director (motion-Weintraub; second-Heaton).

F. Rudel Award

Bornstein reported that the call for nominations for the Rudel Award will be made in the Fall 2002 mailing. Martha Denckla has expressed a desire to resume serving as Chair the Rudel Award Committee, and the Board unanimously voted to appoint her to this position (motion-Baron; second-Gonzalez-Rothi).

G. Publications

1. Publications Committee: Jack Fletcher, Chair of the Publications Committee, reported that a new contract with Cambridge University Press to publish *JINS* was approved by the Board and is in place as of January 2002. *JINS* is now available in electronic version to all members of the Society. The Committee will solicit comments from members about how the electronic access system is working. The Committee also has provided oversight of *JINS*, noting how successfully the journal operates under the leadership of its Editor, Igor Grant. The Committee has also researched possible electronic submissions of abstract for meetings, in addition to discussions held with Cambridge Press on electronic submission. Finally, Fletcher led a discussion of the upcoming search for a new Editor for *JINS*. Igor Grant's term as Editor ends in December 1994. Following a discussion of various scenarios for identifying the new Editor, the Board selected to seek a new Editor to begin to accept manuscripts in mid-2004. An announcement seeking applicants to serve as Editor of *JINS* will be made in June 2002, with a final Board decision to be reached by the Winter 2004 meeting.

2. *JINS*: Igor Grant, Editor of *JINS*, provided a written annual report for 2001 on the journal. A total of 151 manuscripts were received, and the bulk of submissions continue to be regular research articles. Rejection rate has held steady at about 50% since 1995. There was a

slight increase in editorial lag time to 9 weeks, which will be discussed at the Senior Editor meeting in Toronto. Publication lag time also increased which may be resolved with an agreement with the publisher to increase the number of pages annually. The number of subscribers to *JINS* is slowly rising. *JINS* is now available online to all INS members. *JINS* most recent scientific impact factor was calculated to be 2.4, comparable to *Neuropsychology* (2.7), with all other listed neuropsychology journals rated lower. Editorial Board changes include Bruce Crosson joining as an Associate Editor and Eileen Martin has become the Critical Reviews and Dialogues Editor.

6. Old Business

A. Global Neurobehavioral Congress

President Castro-Caldas provided an update on the proposed Global Neurobehavioral Congress, tentatively scheduled to be held in Portugal in 2007.

B. Educational Institute

Bornstein updated the Board on the progress to date of the first Vivian Smith Advanced Studies Institute of the INS, led by Andrew Papanicolaou. The first institute will be held in Greece this summer. Applications were received from 75 students from 18 countries. Two key issues remain to be resolved with Papanicolaou, issues initially raised by the Board during the Brasilia meeting. These issues include site location for future institutes and the role of the Board in the institute. Discussions will be held on these topics with Papanicolaou during the current meeting, with Castro-Caldas and Marcotte representing the Board. Bornstein will also attend.

C. Awards Committee

There was no report from the Awards Committee. Bornstein was instructed by the Board to speak to the Committee Chair and to request a report be filed in the next few weeks so that decisions about future awards can be reached at the July 2002 Board meeting in Stockholm. Sandra Weintraub volunteered to serve on the committee.

D. Resource Committee

In July 2001, the Board established an ad hoc Resource Committee to develop a systematic plan for future allocations of the Society's financial resources. The committee has not yet convened. Dr. Robert Heaton was subsequently appointed by President Castro-Caldas to serve as Chair of this Committee, to appoint committee members, and to begin the important work of this committee.

E. Development Committee

A Development Committee was approved in July 2001 by the Board. The charge of this committee is to formalize efforts to obtain industry funding for INS Annual Meetings. A chair

for this committee will be appointed by incoming President Gonzalez-Rothi.

7. New Business

A. Stipend for Chair of the ILC

The Board discussed the increasing duties of the ILC Chair. A motion was made and approved to provide the ILC Chair with a stipend of \$1,000.00 (motion-van Gorp; second-Heaton).

B. Benton Award

It is time to begin to advertise for nominees for the Benton Award. This award, typically awarded every three years, recognizes the outstanding achievements of a Society member at mid-career. An announcement calling for nominations will be sent to members in the spring 2002 mailing. Incoming President Gonzalez-Rothi will appoint an ad hoc committee to select the recipient.

C. Online Learning

The Board discussed the possibility of INS developing online learning courses. Expansion into such an area would provide the Society with an alternative source of revenue independent of revenues raised in conjunction with the scientific meetings. An ad hoc committee to explore the concept of electronic media learning was established by the Board, to be chaired by Gonzalez-Rothi. Jack Fletcher, Chair of the Publications Committee and Neil Pliskin, CE Director, will be asked to also serve on the committee. An announcement soliciting volunteers to serve on the committee will be made in the Spring mailing.

D. Executive Secretary Review

Bornstein is now completing his third year of his current term as Executive Secretary of INS. He is eligible for reappointment for an additional three-year term. He is preparing a report of his activities. As part of the review process, incoming President Gonzalez-Rothi will conduct a site visit of the INS office. Together with the past President and President-Elect of the Society, a recommendation will be made to the Board in Stockholm regarding possible reappointment of the Executive Secretary. The Board approved a budget of \$2,000.00 to Gonzalez-Rothi to cover travel expenses to the INS office and conference calls (motion-Heaton; second-van Gorp).

E. Scientific Program

The Board reviewed the history of decisions made by the Board several years ago to change the nature of the INS Scientific Program. Dr. Kertesz's recommendations about the Program were discussed.

F. Length of Terms

Incoming President Gonzalez-Rothi led a discussion about the problem of “institutional memory” with the current term structure for the President of the Society. The issue of possible change in term structure will be discussed by the Board over the next year. Any changes in terms will require a Bylaws change with membership approval.

8. Meeting Adjournment

There being no other business, the meeting was adjourned at 1:10 pm by President Castro-Caldas.

(Approved July 23, 2002)