

**International Neuropsychological Society
Board of Governors Meeting
February 10, 2009
Mariott Marquis, Atlanta, Georgia**

Members Present: Anna Basso, Meryl Butters, Agnes Chan, Gordon Chelune, Michael Corballis, Jack Fletcher, David Loring, Catherine Mateer, Robin Morris, George Prigatano, Stephen Rao, Bob Bornstein (ex-officio)

Regrets: Christopher Filley, Grant Iverson, Andrew Saykin

Newly elected officers in attendance: Rus Bauer, President Elect; Bernice Marcopulos, Secretary Elect

1. Call to Order

President Jack Fletcher called the meeting or order at 1:10 pm.

2. President's Report and Welcome

President Fletcher welcomed all of the BOG members and particularly Drs. Rus Bauer (President-Elect), and Bernice Marcopulos to their first meeting as elected members of the Board.

As a follow-up to the last meeting of the Board, President Fletcher described progress of three newly constituted committees.

Leslie Gonzalez Rothi is serving as chair of the Executive Secretary Committee which will evaluate and make recommendations with respect to the INS management system, for the purpose of planning Bob Bornstein's replacement when he retires in five years. Other committee members include Drs. Ken Adams, Stacey Raymer, Rus Bauer, and Jack Fletcher.

A History and Archives Committee has been established to establish an accurate history of the society. The committee will be chaired by Dr. Dawn Bowers, and include Drs. Lou Costa and Tony Stringer.

Dr. Meryl Butters will chair a Membership Committee which is charged with developing ways to enhance membership across the major disciplines,

including neuropsychology, behavioral neurology, neuropsychiatry, and cognitive neuroscience.

A Summer Institute Committee, chaired by Dr. Andy Papanicolaou, and including Drs. Michael Corballis, Jose Leon Carrion, Ed Helm, and Linas Bieliauskas, will make recommendations regarding continued support for and funding of the Vivien Smith Advanced Studies Summer Institute held in Greece.

Dr. Fletcher and Dr. Bornstein attended the European Federation of Neuropsychological Societies (EFNS), held in Edinburgh in September 2008, and talked to the EFNS about areas and initiatives of mutual interest. Erik Hessen has been identified as the EFNS liaison with INS, and there is discussion of partnering with the EFNS on the 2012 Mid-year meeting in Oslo.

3. Review of Minutes

The minutes from the Board Meeting held in Buenos Aires, Argentina in July 2008 were approved.

4. Treasurer Report

Dr. Gordon Chelune, INS Treasurer, reported that the organization is on solid financial footing, but that it is important to be mindful of highly unstable global economic factors which have undergone a major downturn. This will be particularly important moving into 2010. The transition of the Treasurer's office from Dr. Bigler's office has continued to progress extremely well, and he again acknowledged Susan Wheatley's outstanding support with bookkeeping and other organizational aspects of the transition. The office underwent a successful audit last fall, with no problems identified.

A meeting will be held during the current INS meeting to discuss extending the Treasurer's term of office to either one 5-year term or up to two 3-year terms. There will also be a meeting this week to discuss how best to generate and move funds into the awards accounts. The Early Career and Lifetime Achievement awards are not currently kept as part of the restricted funds or tracked through the regular system.

Dr. Chelune indicated that the revisions made to the board travel policy were implemented successfully after the Buenos Aires meeting, and greatly facilitated the process from an operations perspective.

Dr. Chelune then tabled the Treasurer's Report. The society currently has \$700K in CDs, however it will need to anticipate a decrease in the rate of return on its investments next year (interest rates on accounts have decreased from approximately 5% to less than 3%). This will result in interest income for this year of only about \$25K. With expenses up and investment revenues down, the society will need to exercise caution in its financial planning.

The financial accounts from the Buenos Aires meeting have not yet been settled, but projections are that the meeting will have broken even in terms of income and expenditures.

Rollover budgets for the standing committees of the BOG are currently capped, such that just one year's funds can be rolled over.

A discussion was held about whether to reduce the funding cap authorized to meeting Program Directors. It was raised during the Bilbao meeting to \$50K, in order to be able to attract top speakers, enhance the program, encourage innovation, and increase interest in the meeting from among other disciplines. However, the experience with the Atlanta meeting suggested that it was possible to put together a first-rate program with considerable less funds. The Atlanta program includes many lectures and symposia with highly ranked scientists in related disciplines, a debate symposium, and other innovative program elements, and the costs were approximately \$31K (\$10K for speaker fees, \$15K for the symposia, and \$6K for travel). Given financial concerns, related to global economic factors, it was suggested that the cap be reduced to \$25K (with invited symposia allotted \$5K that is included in the \$25K), but that it be considered a 'soft' cap, so that the Program Chair could approach the President to relax the amount if needed for a particular meeting. Experience with the Atlanta program suggested that quality could be kept very high, but within financial restraints.

Motion: *That the society change practice to provide a soft, negotiable cap of \$25K to the Program Director for program costs with invited symposia remaining at \$5K within the cap (to cover speaker fees, travel, etc.) (Loring/Chelune)*

Motion carried unanimously

A discussion was held about whether or not to move to an electronic version of JINS, rather than a paper copy, as the basic benefit to members. Data from the recent survey of members would appear to support this move. It would be more sustainable in terms of substantially reducing paper and printing. The publisher has confirmed that the cost of providing the journal electronically would be \$33/year for each member, as opposed to \$48/year for the paper version. This would result in a net savings to the society of \$15 per member, totally approximately \$60K per year.

Motion: *That an electronic version of JINS be made the basic member benefit, with a paper subscription be available on request but at additional cost. (Bauer/Loring)*

Motion carried unanimously

In lieu of ecological concerns related to use of paper and printing, as well as to costs of mailing and the difficulty of timely mail delivery outside of North America, it was suggested the society move to delivering all communications electronically. This would entail bringing in a vendor to analyze how best to maximize and securitize email communications, and would require a strong communication plan.

Motion: *That the society move to all electronic general mailings of society related communications (Prigatano/Corballis)*

Motion carried unanimously

Motion: *That the Treasurer's Report be approved. (Butters/Loring)*

Motion carried unanimously

Susan Wheatley was thanked for her continuing contributions to the bookkeeping functions of the society and left the meeting.

5. Executive Secretary Report

Membership Update: Dr. Bob Bornstein, Executive Secretary, reported that the membership of INS remains at approximately 5000. Though there has been some growth, it is smaller than in recent years. It is unclear whether this slowing of growth rate in the membership is related to economic factors or an evolution of the field. Dues payments are tracking at the same level as in recent years.

Dr. Bornstein advised the board that the Church of Scientology had taken an interest in the Atlanta INS meeting, and had scheduled an exhibit in the hotel across the street from the Marriot Marquis. There may be some attempt to engage INS members during the meeting, but hotel security and the local police have been notified and would intervene if there were any serious disruptions to meeting events.

Committee Reports

Chairs of the INS committees joined the Board meeting.

6. Program Committee

Atlanta February 2009: Dr. Paul Cirino, Program Director, organized what is anticipated to be a dynamic meeting with the theme of “Lifespan Neuropsychology: Transdisciplinary issues and new horizons.” Dr. Cirino submitted a report included on pp. 12-14 of the docket. At the time of the board meeting there were over 1400 registrants. There were 995 abstracts submitted from the US and 26 other countries, slightly less than for Portland or Boston. Several new formats were introduced, including a debate symposium. Cost containment has been achieved through close collaboration with the Program Director, CE Director and President Fletcher, as well as with the advice of previous Program Directors, Tom Marcotte and Jill Rich.

The president thanked the organizers for their willingness to contribute to building the document containing guidelines begun by previous program directors.

Helsinki July 2009: Laura Hokkanen is the Program Director for the Helsinki, Finland meeting to be held July 29-August 1, 2009. She indicated

that 250 abstracts have been submitted, with the deadline for abstracts at the end of February 2009. On the last day of the meeting, Saturday, August 1, the program will be held in Tallinn, Estonia.

President Fletcher thanked both Drs. Cirino and Hokkanen on behalf of the society for their hard work in preparing the meeting programs.

7. Continuing Education

Dr. Jennifer Manly, CE Director, provided a detailed report to the Board (pp 17-21). She reported that the 26 CE courses in Atlanta appear to be well subscribed. She has taken advantage of local expertise, and also arranged to have several of the invited speakers provide CE workshops. She thanked members of the board who are serving as instructors for CE courses.

There will be 5 CE courses in Helsinki, all on the Saturday. Looking ahead to the Acapulco meeting, there is likely to be somewhat lower attendance at CE courses. Planning for CE courses at the Krakow meeting is going well with 4 courses planned.

Dr. Manly undertook an analysis of the CE courses offered over the last few years. Courses with the highest attendance included those addressing rehabilitation and intervention with respect to cognitive disorders, ADHD/LD, vascular cognitive impairment, 'laboratory to clinic' pediatric topics, ethical and legal topics, and brain mapping across the lifespan. Dr. Manly suggested keeping this information in mind when selecting and balancing CE course offerings.

Dr. Manly followed up on a proposal discussed at the last board meeting to begin conducting the CE evaluations in an on-line web-based format, rather than in paper form. Evaluations would be sent out to participants and after responding they would be sent a CE certificate electronically. This could be saved by members for future reference. This is the approach taken by many other professional organizations and Dr. Manly felt that there would be very good uptake. It would also save a very substantial amount of time that her staff currently use to enter the data and comments by hand. Both numerical ratings and comments could be captured. It is anticipated that \$3200 would be needed to set the system up with an annual maintenance fee of \$500. There was some discussion of how to ascertain that members were actually

in attendance at the CE course, and this would need to be worked out, probably through some sort of sign-in or sign-out mechanism.

Motion: *That the society change to a web-based CE course evaluation system (Mateer/Butters)*

Motion carried unanimously

Dr. Manly also proposed that the board consider a system for offering CE credits through reading selected JINS articles. This is detailed on p 21 of the meeting docket. Articles in JINS that would be well suited for this purpose (e.g., review articles) would be identified, and the author(s) would be asked if their articles could be used for this purpose. They, or someone else should they choose not to do so, would write a set of questions to be answered. The CE experience would be available on-line

Motion: *That the society authorize the Continuing Education Committee to develop and deliver an on-line CE program with Aether Dataworks as per the attachment on page 21 of the Board docket.(Mateer/Loring)*

Motion carried unanimously

There was an in camera discussion with respect to ensuring that any conflicts of interest with respect to proprietary interest in products be disclosed by CE course instructors or presenters. Early provision of handouts and presentation materials can be helpful in ensuring compliance if there are concerns in this regard.

President Fletcher acknowledged the significant effort that goes into running the society's CE program and expressed his appreciation to Dr. Manley and her committee for their hard work.

8. International Liaison Committee

Bernice Marcopulos, Chair of the International Liaison Committee, submitted a detailed report on the activities of the International Liaison Committee (pp 23-38). Dr. Marcopulos announced that she was stepping down from her term as Chair and that Dr. Mariana Cherner will serve as the

new Chair of the ILC. Dr. Patricia Klaus will take over from Dr. Helen Haanas as the Editor of INSNET.

Dr. Marcopulos reported on a very successful activity funded by the Charles Matthews Support fund. Five INS members, including Dr. Marcopulos, collaborated with Peter Kulistak in the Czech Republic to put on a 4-day workshop on the basics of neuropsychology. The funding was matched by a \$5K grant from the Medical College of Wisconsin. Only about 20-30 participants were anticipated, but well over 75 showed up, from the Czech Republic as well as neighboring countries. Dr. Marcopulos felt it was extremely successful and an excellent use of the Matthews Support funds. The group of individuals who delivered the program would be prepared to offer it again in another location, and would be open to offers to do so from a local organizer.

President Fletcher congratulated and thanked Dr. Marcopulos for eight years of service and strong leadership as Chair of the ILC, during which time she moved its origins to its current well integrated and vibrant status.

9. Awards Committee

Bob Heaton, Chair of the Awards Committee, reported that six additional individuals had been recommended for and would receive the Distinguished Career Award (Gerald Goldstein, Martha Denckla, Alexandre Castro-Caldas, Kenneth Heilman, Allan Mirsky, and Sara Sparrow). Elizabeth Warrington and Dirk Bakker, who were unable to attend the Hawaii meeting to receive their awards last year, will join the Atlanta group. In addition, Barbara A. Wilson has been recommended for a Lifetime Achievement Award, which would be presented at the meeting in Finland, and John Gunstad has been recommended for an Early Career Research Award, which he would receive at the Acapulco meeting.

Three additional awards will be presented at the current meeting in Atlanta: Serana Chester will receive the Phillip M. Rennick Award (Graduate Student); Lisa Delano-Wood will receive the Nelson Butters Award (Postdoctoral); and Elizabeth Mitchell will receive the Laird S. Cermak Award (Memory).

It is recommended that the Rita Rudel Award, given annually to a young investigator working in the area of developmental neuropsychology, be

given to Dr. Elizabeth Ambron, a cognitive neuroscientist, for her work entitled 'Closing in on behavior in development and dementia: two sides of the same coin.'

President Fletcher thanked Dr. Heaton and his committee for their work.

10. Publications Committee

Sureyya Dikmen, Chair of the Publications Committee, provided a written report to the Board in advance of the meeting (pp 40-51 of the docket). Dr. Dikmen indicated that Dr. Haaland has begun the 5th year of her first term, and has agreed to serve as the Editor for another 5-year term.

JINS continues to receive a substantial number of submissions each month. The turnaround times for both completions of reviews, decision letters, and publication remain extremely fast. With a move to on-line delivery of the journal, access to research articles can be even quicker, with on-line availability as soon as an individual paper is delivered. The on-line service will also provide easy access to JINS by a direct link to the Table of Contents. Direct access could also be available through the INS website, reducing the need to access the publisher directly.

The Impact Factor for JINS is holding steady.

Dr. Dikmen was thanked by Dr. Fletcher on behalf of the Board for her contributions as Chair of the Publications Committee.

11. Election

Dr. Bornstein reported on the results of the most recent election. Rus Bauer is the incoming President Elect. Bernice Marcopulos was elected Secretary. Newly elected Members-at-Large include Munro Cullum (Dallas), Doug Ris (Houston), and Andrea Monsch (Switzerland).

Outgoing board members include George Prigatano, Agnes Chan, Andy Saykin and Catherine Mateer.

12. Site Selection

The 2009 Mid-year meeting will be held in Helsinki, Finland, in conjunction with the Nordic Neuropsychological Society, at the Marina Conference Center, July 29-August 1.

The 2010 Annual meeting will be held at the Fairmont Acapulco Princess in Acapulco, Mexico, from February 3-6, in partnership with the Association of Latin American Neuropsychologists. The 2010 Mid-year meeting will be held in Krakow, Poland, at Jagiellonian University June 30-July 3.

In 2011, the Annual meeting is scheduled to be held in Boston, Massachusetts at the Marriot Copley Square, February 1-5. The 2011 Mid-year meeting will be held in Auckland, New Zealand.

In 2012, the Annual meeting will be held in Montreal, Quebec, Canada. The Mid-year meeting in 2012 will be held in Oslo, Norway.

In 2013, meetings are scheduled in Waikaloa, Hawaii in February and Thessalonika, Greece in the summer.

New Business

13. Member Survey – Preliminary Data

Dr. Bornstein indicated that approximately 650 people have responded to the survey to date and that it will remain open until the end of February. There is good cross-sectional representation thus far, and it appears that ‘overall most people feel reasonably happy with most aspect of the organization.’

14. WHO ICD11 Task Force

The World Health Organization (WHO) has invited the INS to recommend a neuropsychologist to sit on the WHO International Advisory Group for the revision of the section on Diseases of the Central Nervous System section of the International Classification of Diseases (ICD-11). The board will recommend to WHO the appointment of Dr. Andreas Monsch, a newly elected INS board member, who lives near the WHO headquarters in Switzerland, and who is a specialist in dementia.

15. NIH Solicitation for Reviewers

The National Institutes of Health (NIH) in the US has solicited the society for individuals who may be interested in serving as reviewers. It was decided that the invitation would be posted on the INS website and that individual members could respond as they wish.

13. Adjournment

Dr. Fletcher thanked the Members of the Board for their contributions and adjourned the meeting at 5:20 pm.

Respectfully submitted
Catherine Mateer, Board Secretary

Corrected and Approved 7/28/2009