

International Neuropsychological Society
Board of Governors Meeting
July 28, 2009
Scandic Grand Marina, Helsinki, Finland

Members Present:, Gordon Chelune, Michael Corballis, David Loring, Bernice Marcopulos, Stephen Rao, Bob Bornstein (ex-officio), Grant Iverson, Rus Bauer, Munro Cullum, Doug Ris, and Andrea Monsch

Regrets: Anna Basso, Meryl Butters, Robin Morris, Christopher Filley

1. Call to Order

President Michael Corballis called the meeting or order at 1:07 pm.

2. President's Report and Welcome

President Corballis greeted all of the BOG members and welcomed Drs. Cullum, Monsch, and Ris who are newly elected members of the Board.

3. Review of Minutes

The minutes from the Board Meeting held in Atlanta, GA. February 10, 2009 were approved after making one correction. Dr. Monsch pointed out that the minutes referred to the WHO ICD 10 taskforce, rather than ICD 11.

Motion to approve corrected minutes: Bauer

2nd Chelune

Motion passed unanimously.

4. Treasurer Report

Dr. Gordon Chelune, INS Treasurer, reported "so far so good". The audit which was completed by Squire and Company went smoothly and there were no recommendations from the auditors for improvement. However, INS did talk to the auditors about having greater communication and input them from the INS main office when they are doing the audit in the future, as requested by Dr. Bornstein.

The Atlanta meeting was successful netting ~\$64,000 profit.

INS renegotiated banking services agreement with Huntington National Bank resulting in lower fees and additional electronic services. The Money Market was moved to earn 2% interest. There is 702,000 in reserve making 1% interest.

All committees are spending within their appropriate budgets as of June 30, 2009. Susan Wheatley is currently working on updating Policies and Procedures Manual.

The Society is currently in good financial shape.

A discussion ensued on the effects of recent cost saving measures such as using local speakers for CE and talks during program itself to save on travel expenses. Dr. Bornstein discussed the various factors - food & beverage, # registrants which accounts for variability of profit across meetings.

The goal for the mid-year meeting is to break even, usually not a loss. INS “loans” to local societies, then we are re-paid and share profits from meeting.

Dr. Chelune stated that the reserve is less now than in past due to increase benefits to members. However, we could operate for 2 yrs at this point with reserves.

Corballis thanked Dr. Chelune and Susan Wheatley for their fine job at handling INS finances.

5. Executive Secretary Report

Membership Update: Dr. Bornstein reported stable membership figures at 4,782 active members as of July 10, 2009 comparable to previous years. Thus far this calendar year there have been 173 (80 regular and 93 associate) new members compared to 134 last year at this time. 31.2% of the new members are from outside North America, (compared to 25.4% last year) higher than the proportion in the total membership (@16%). Overall the membership trend is stable. It is a particularly encouraging trend that a high proportion of new members are from outside North America.

3,740 members (78%) had paid their 2009 dues, which is comparable to previous years.

New for operations:

The INS has a new expense for its electronic platform. OSU changed its structure, passing cost on to INS. INS explored new vendors because OSU responsiveness has not been ideal. The quality of service is OK, but INS is low on the priority list for service for the University.

Dr. Bornstein provided information to the BOG on 3 vendor proposals: “2md”, “Memberclicks” and local company “Q1”

A discussion ensued in which BOG members asked about CE costs plus maintenance and what services are included.

Dr. Bornstein reviewed the pros and cons of each provider. INS decided to go with Q1 based in Dublin, OH because the annual service costs lower. INS signed contract with Q1 and expects long term cost savings.

Acapulco meeting This is a very tough issue for the BOG. Multiple concerns must be reviewed including swine flu, violence, and the poor economy. BOG members heard from many constituents about these concerns and their decision not to attend the meeting.

Several organizations decided not to attend meeting, e.g., APPCN voted not to mandate INS attendance for post doc applicants. There may be far fewer attendees. The BOG considered the available options:

1. keep meeting in Acapulco
2. cancel - This could cost INS up to 120K.
3. Plan the meeting elsewhere - this could cost INS 400K due to cancellation of contract

A detailed and lengthy discussion ensued in which all options and advantages and disadvantages were explored. Dr. Bornstein found a new resort hotel in San Antonio with adequate concessions that could possibly substitute if needed. Another option discussed would be to book another hotel in Fairmont system. The Fairmont would “hold” the 400K rather than INS forfeiting. The only one large enough is Royal York in Toronto but there is no meeting space for 2010. Another option considered was to switch 2010 to 2011 (Boston with Acapulco). However, this was seen as very difficult given that the CE program scheduled for Acapulco is quite a bit smaller than it would be in Boston. It would be difficult to adjust in 5 mos.

Moving the meeting to another date does not address the issue if the Acapulco venue continues to be undesirable to some members.

Switching with Boston meeting will reduce positive impact of Boston since this is one of our largest meetings, vs. reducing negative impact of going through with Acapulco.

A significant disadvantage to cancelling the Acapulco meeting is that it could alienate our Mexican, Central American and South American colleagues who might have better access to the INS meeting in Mexico than in other North American venues.

One of the benefits of continuing with Acapulco is that INS stimulates the large Latin American neuropsychological constituency.

Dr. Bornstein added that INS could possibly make profit in Acapulco. 1000 registrants at Acapulco would break even. We can reduce room and block commitment by 20% at no cost if needed.

Motion to go forward with Acapulco meeting (Loring)

2nd Chelune

Cullum oppose, others approved. Motion passed.

Task: Loring, Bornstein, Bauer will compose an e-mail communication to INS membership explaining the decision and recognizing members' concerns

6. Nominations

The slate was chosen by nominations committee. All potential candidates were contacted and agreed to run except for one.

President:

Gerry Taylor (US)

Sandra Weintraub (US)

Members at Large:

Robin Morris (US)

Skye McDonald (Australia)

Linda Claire (UK)

Paula Shear (US)

Erik Hessen (Norway)

Mark Bondi (US)

7. Site Selection

The 2010 Annual meeting will be held at the Fairmont Acapulco Princess in Acapulco, Mexico, from February 3-6, in partnership with the Association of Latin American Neuropsychologists as well as the Society for Latin American Neuropsychology.

The 2010 Mid-year meeting will be held in Krakow, Poland, at Jagiellonian University June 30-July 3.

In 2011, the Annual meeting is scheduled to be held in Boston, Massachusetts at the Marriot Copley Square, February 1-5. The 2011 Mid-year meeting will be held in Auckland, New Zealand.

In 2012, the Annual meeting will be held in Montreal, Quebec, Canada. The Mid-year meeting in 2012 will be held in Oslo, Norway.

In 2013, meetings are scheduled in Waikoloa, Hawaii in February and Thessalonika, Greece in the summer.

Although Seattle is known to be expensive, Dr. Bornstein was able to negotiate a very favorable rate of \$149/night for the 2014 meeting.

The mid-year meeting will be held at the SAS Radisson Oslo 2012.

8. New Business

Dr. Loring initiated a discussion about the “named” awards, e.g. Rennick. He proposed an award to recognize Esther Strauss’ contribution in light of her recent passing. A discussion ensued regarding what this award would recognize in its recipient - Accomplishment by a woman? mentorship? academic based person who had impact on students?

Dr. Bornstein indicated that the committee has dealt with this issue in the past. There have been many requests to honor esteemed neuropsychologists who have passed away. There needs to be a balance between memorializing the person who contributed to the field vs. a need to control proliferation of named awards. A suggestion was made for a named symposium to recognize Dr. Strauss. Also an early career award can be dedicated in the name of specific individual.

The BOG reviewed who is responsible for each awards. There are meeting specific awards arranged by the Program Committee (e.g., best paper by a student) and there are awards arranged by the Awards Committee (e.g. lifetime achievement).

Dr. Bauer suggested that we provide brief bios for Rennick, Cermak, Butters on website to orient new students. A suggestion was made to possibly plan a Symposium at Acapulco dedicated to Dr. Strauss which could be published in JINS.

Dr. Monsch informed the BOG that he is a WHO representative and will provide input on Dementia diagnosis criteria. There will be a meeting in Geneva. Dr. Monsch is the only neuropsychologist. There is one other psychologist on the committee.

Dr. Monsch will keep us informed of developments and he hopes that neuropsychology will have an impact on the proposed diagnostic criteria.

9. Program Committee

Helsinki July 2009: Laura Hokkanen is the Program Director and the Co-chair is Erja Poutiainen. Dr. Hokkanen reported that 434 abstracts were submitted, and 424 abstracts were accepted. The program committee was very pleased with these numbers. In Finland this is the largest neuropsychology event ever with 637 registered participants and 87 accompanying persons. Each Nordic country was invited to submit symposia according to tradition. Iceland just organized a society last year and contributed symposium for 1st time. The Estonia neuropsychological society is also new. There were no cancellations of major speakers. On the last day of the meeting, Saturday, August 1, the program will be held in Tallinn, Estonia for 560 attending participants.

Dr. Bornstein added that this meeting followed the successful tradition of Stockholm format. Nordic - INS collaborations are very successful and this is the model for organizing mid-year meetings.

Dr. Hokkanen was thanked for a great program.

There was nothing to report yet from the 2010 INS Acapulco Meeting Program Chairs Feggy Ostrosky-Solis and Kimberley Andrews.

10. Awards Committee

Dr. Heaton, Chair of the Awards Committee, reported that the Awards Committee has selected Barbara A. Wilson of the U.K. to receive the Lifetime Achievement Award and to give an invited address at the Helsinki meeting. The committee also selected John Gunstad to receive the Early Career Achievement Award and to deliver an invited address at the Acapulco meeting. Dr. Heaton remarked on this incredibly strong candidate.

Three additional awards will be presented at the current meeting in Helsinki: Annika Hultén will receive the Phillip M. Rennick Award (Graduate Student; Brain Research Unit, Low Temperature Laboratory, TKK, Finland) for her paper entitled

Neural Correlates of Word Learning and Forgetting: An MEG Study

presented at Paper Session 4, July 31st ;

Jens Egeland will receive the Nelson Butters Award (Vestfold Mental Health Care Trust, Tonsberg, Norway) for *Do Low Effort Learning Strategies Mediate Impaired Memory in ADHD* presented at Paper Session 1, July 30th (Postdoctoral); and

Pauline Spaan, will receive the Laird S. Cermak Award (University of Amsterdam, Netherlands) for *Episodic and Semantic Memory Decline in Very Old Age: The Impact of Processing Speed and Executive Functioning* presented at Paper Session 1, July 30th.

In addition, the committee has selected five individuals to receive INS Distinguished Career Awards at the Acapulco meeting. They are:

James Reed (first INS Treasurer when INS was incorporated in MA)

Barbara C. Wilson (U.S., past INS President)

Steve Mattis (past INS President)
Marcel Kinsbourne (past INS President)
Eileen Fennell (past INS Governing Board Member)

The committee expects to select a recipient for the Benton (Mid-Career, Research) Award during the coming months. This person would receive the award and deliver an invited address at either the mid-year 2010 meeting (Krakow) or the 2011 North American meeting (Boston). There are three nominees for this and the committee is collecting their materials for review.

President Corballis thanked Dr. Heaton and his committee for their work.

11. Publications Committee

Sureyya Dikmen, Chair of the Publications Committee, discussed Dr. Haaland's discussion with JINS for better access for members. Dr. Dikmen indicated that Dr. Haaland has agreed to serve as the Editor for another 5-year term.

JINS continues to receive a substantial number of submissions each month: 23/month in 2008 and 25/month in 2009. Rejection rate for 2009 is 64% which is a little higher than the range of 50% to 62% since 2004. The turnaround times for both completions of reviews, decision letters, and publication remain extremely fast weeks from submission to first letter and about 3.5 months from acceptance to electronic or print publication. With a move to on-line delivery of the journal, access to research articles can be even quicker, with on-line availability as soon as an individual paper is delivered. The on-line service will also provide easy access to JINS by a direct link to the Table of Contents. Direct access could also be available through the INS website, reducing the need to access the publisher directly.

The Impact Factor for Year 2008 is 2.62 which is better than for the previous 2 years. This is based on # citations in previous 2 years/ # papers. Among neuropsychology journals JINS is in the middle of the 8 journals with Neuropsychologia and Neuropsychology holding the top 2 positions. All NPT journals are moving up in impact rating.

Dr. Haaland has started short critical reviews. She requested recommendations from Board in terms of areas of interest. "Hot" issues: TBI, PTSD, MCI

Cambridge's policy was to mount the entire journal rather than mounting each article separately, but this policy has changed recently. Articles will be mounted electronically as soon as they are publication ready ~ 6 weeks

Dr. Dikmen summarized the results of INS Survey for JINS. 25% of survey respondents thought there were too many reviews. Sometimes 4-5 reviewers sent in reviews. Some thought there was too much trivia and thought the review process is too burdensome.

Cambridge is in compliance with the NIH policy to make the author's final accepted version resulting from NIH funded activities to be made available to the public within 12 months of publication.

Cambridge is interested in re-starting the INS Book Series which was based on the proceedings of the Summer Institute in past. There was a focus on special populations. A discussion ensued in which the BOG considered many issues and pros and cons for continuing the series: Who will be series editor? Why series books? Is it attractive? What is the advantage to INS? Does it produce revenue? There is no mechanism for material without the Summer Institute. Books less valuable in internet age. clinical focused books might be more viable. A suggestions was made for a critical review series available as podcast which would tie in with CE program

*Motion: Should we discontinue INS book series ? (Loring, Bauer)
Corballis, Iverson voted against discontinuing
Motion passed*

*Task: Loring will look at doing podcast for brief reviews
Bornstein, Manly, will coordinate*

Another discussion ensued about procedures for sending out articles for review. Not all articles are sent out to review. Dr. Bauer suggested larger corpus of reviewers to reduce reviewer fatigue. Manuscript Central uses key words to find reviewers. The associate editor chooses reviewers and also indicates # articles person has reviewed for JINS to be mindful of reviewer burden.

Associate editor Greg Brown has recently resigned and Mark Bondi is the new associate editor.

Dr. Dikmen was thanked by Dr. Corballis on behalf of the Board for her contributions as Chair of the Publications Committee.

12. Continuing Education

Dr. Jennifer Manly, CE Director, provided a detailed report to the Board. She reported that the 5 CE courses in Helsinki appear to be well subscribed. She thanked members of the board who are serving as instructors for CE courses.

Acapulco 2010 CE Program

10 courses have been set with help for Program Chairs. Will not add more courses to allow better attendance. CE speakers also giving scientific talks to reduce costs.

The Mid Year Meeting in Krakow will include four 3-hour CE workshops, all scheduled for Wednesday, June 30th.

Boston 2011

A conference call is planned for August 2009 to begin identifying and contacting potential CE workshops in collaboration with the program chair, Sterling Johnson.

CE for JINS articles has been approved.

The CE committee met in Atlanta and discussed a number of issues, including an increased role of the committee in course review and online CE. Feedback to presenters re: goals, review presentations for essential elements and to address concerns regarding course level.

Web-based entry of course evaluations

Dr. Manly is collaborating with the current INS webmaster to set this up, hopefully in time for the Acapulco meeting. This initiative will streamline entry of course evaluations and will reduce burden on the office by automatically generating CE certificates

The web logistics of JINS online CE will primarily be handled by the INS webmaster. The Cambridge Journals web design team and Jaime Hutchins are also providing considerable assistance.

Online CE courses

Dr. Manly is planning to make the workshops offered during the meetings available online.

President Corballis expressed his appreciation to Dr. Manly and her committee for their hard work.

13. International Liaison Committee

Mariana Cherner, Chair of the International Liaison Committee, submitted a detailed report on the activities of the International Liaison Committee.

Kathy May, the web master & assistant and all the Regional Representatives are continuing on the committee.

From January 2009 through June 2009, the ILC has focused on producing the Spring 2009 issue of INSNET and administering the posting and translation of a significant part of the ILC web site into Mandarin Chinese. A professional translation company was used and then INS member Raymond Chan and his students proofed it and gave feedback.

The BOG discussed the possibility of using the ILC websites listing of regional societies in promoting the meetings.

Bolivia program is asking for advice on developing neuropsychology programs.

The INS has a new website. Separate vendors are used to maintain the INS and ILC websites. Does it make sense to be separate or should ILC integrate with INS? Dr. Cherner will discuss the functionality of such a merger with the INS office.

Various ILC programs such as the Research and Editing Consultation Program and the Book and Journal deposit have provided assistance to a number of groups. The B&J shipped 2 boxes to Bolivia and the Univ. of Warsaw about to receive shipment.

The Charles Matthews Support Fund for Speakers and Video/teleconferences received inquiries from Bolivia and Russia.

Dr. Bobholz and her group also requested to repeat their educational program to Czech Republic

A discussion ensued regarding funding for the programs. Funds are consolidated into single awards account - there is no way to track funds to specific award. Suggestions were made to advertise various INS funds such as the Charles Matthews fund better to get more philanthropy.

The ILC plans to establish standing committee to evaluate Charles Matthews proposals.

Dr. Corballis thanked Dr. Cherner and the members of the ILC.

14. Continuation of New Business

Dr Loring proposed establishing levels of evidence (e.g. class 3 level) for evidence based clinical guidelines be published in JINS.

He reported that Neurology does this.

These would NOT be practice guidelines.

Discussion ensued re: complexities, unintended consequences

many liked the idea, but may have ramifications for JINS

Loring proposed to draft to be discussed in next meeting.

Task : Committee formed to study idea

Chelune, Bauer, Monsch, Cullum, Iverson

Dr. Chelune recounted that at the last meeting the BOD suggested a change term of office to 5 years instead of 4.

A committee was formed to review this proposal (Heaton, Bornstein, Chelune, Bigler)

The committee's proposal needs BOG approval and change of by laws

Dr. Bornstein will send out by laws change in next mailing

Changing now would not synchronize with exec sec

Request extension this year and then implement in next election cycle

Ris - maybe better NOT to synchronize because both exec sec and treasurer would leave at same time

Require vote of board to authorize by laws amendment

Motion:

To go forward with 5 year Treasurer term (Bauer)

2nd (Cullum)

Motion passed unanimously

15. Adjournment

Dr. Corballis thanked the Members of the Board, esp. Dr. Bornstein for his guidance, for their contributions and adjourned the meeting at 4:20 pm.

Respectfully submitted,

Bernice Marcopulos, INS Board Secretary