

International Neuropsychological Society
Board of Governors Meeting
February 2, 2010
Fairmont Acapulco Princess Hotel,
Acapulco, Mexico

Members Present:, Gordon Chelune, Michael Corballis, David Loring, Bernice Marcopulos, Stephen Rao, Robert Bornstein (ex-officio), Grant Iverson, Rus Bauer, Munro Cullum, Doug Ris, Anna Basso, Meryl Butters, Robin Morris, Christopher Filley

Regrets: Andreas Monsch

1. Call to Order

President Michael Corballis called the meeting to order at 9:08 am. President Corballis greeted all of the BOG members and asked the BOG and guests to introduce themselves.

2. Review of Minutes

The minutes from the Board Meeting held in Helsinki, Finland on July 28, 2009 were reviewed and corrected. Dr. Marcopulos thanked Dr. Bauer for finding several typos.

*Motion to approve corrected minutes (Cullum)
2nd (Loring)*

Motion passed to accept corrected minutes.

3. Treasurer Report

Dr. Gordon Chelune, INS Treasurer, provided a detailed written report of all accounts for BOG review. Dr. Chelune explained that it has been a tough year. Things came together in a perfect storm in 2009. Our interest income was down \$13,000. Miscellaneous income is down and our revenue sharing is down. We were in the red \$140,760.67. However, we have not had to tap our financial reserves. We have \$700,000 in reserve CDs. Another positive point is that our administrative costs have been the lowest in six years - we saved \$17,000 in administrative costs. We are meeting our fiduciary responsibilities to the membership. The Atlanta meeting generated substantial margins compared with previous meetings.

Although we are in less good financial shape compared with this time last year, it appears to be more a matter of “ebb & flow” and where the money is. There has been an increase in costs with Cambridge; also we moved to online dues payment and not as many members have paid their 2010 dues yet. We had a reduction in our dues paid by about \$50,000 when we moved to the new website. Only 58% have paid their dues as of today; ordinarily we have around 70%. Also, our number of new members is lower than previous years (274 for this year compared with 355 last year). As far as JINS expenses, our royalties increased, but our expenses also increased about \$50,000 from Cambridge.

The increase is not from Dr. Haaland's office, but from the Cambridge office. Dr. Chelune will ask about the increase.

A discussion ensued regarding the financial arrangements for mid-year meetings. There is no specific profit sharing arrangement with the local societies for the midyear meetings. INS advances money to the societies and then gets paid back. In Krakow there will be no profit sharing arrangement since we had to negotiate with the Jagiellonian University and the Polish government. Any profit will go to the University – they will use the residual to support other conferences. We are negotiating a detailed budget and contract and will send them a bill. We will need to manage the meeting costs carefully to stay within budget.

Motion to accept Treasurer's report (Bauer)

2nd (Filley)

Motion passed unanimously

Dr. Corballis thanked Dr. Chelune and Susan Wheatley

4. Executive Secretary Report

Dr. Bornstein discussed the transition to the new website. He handed out a letter from Scott Brooks of Key One Communicators, Inc., outlining some unanticipated costs and requesting an additional \$2,500 billing for the project to cover the unanticipated costs. Dr. Bornstein asked the Board to approve the additional \$2,500 payment. The Board of Governors approved this expenditure.

Dr. Bornstein provided more information about membership and paid versus nonpaid dues as a follow-up to the treasurer's report. Dr. Bornstein reiterated that currently only 56% of INS members have paid their dues versus 71%, which has been typical in previous years. He surmised the reasons for the low dues payment are the new website, as well as the economy. The BOG reviewed several ways that INS encourages timely dues payment (follow-up emails, voting privileges, discounted rates for meeting registration, JINS access).

The current membership is down slightly (4,941) compared with previous years. We had 274 new members (compared with 355 new in 2008) with 21% of them from outside North America. The number of non-North American members has been increasing over the past years, which is very gratifying. The BOG discussed the challenges of growing the membership when there are other competing organizations and conferences. A lively discussion ensued on how to get more members engaged in the society and increase diversity across disciplines given our philosophy and mission (i.e., a scientific society) compared with similar organizations. Several ideas were discussed, including more presentations on applied neuropsychology, and evidence-based practice research for the clinician members. Another avenue is to make INS more attractive to student members. INS has traditionally been the venue for postdoctoral interviews but, with teleconferencing and Skype, this may not be less true in the future. Several suggestions

were made to get students more involved: providing workshops that would appeal to students such as how to write grants and scientific papers; and using social networking sites to enhance communication and visibility. The following action plan was developed with Dr. Bauer taking the lead and Meryl Butters agreeing to co-chair the committee to get students more involved:

Action Plan: 1) Investigate additional electronic communication venues such as utilizing Facebook and texting. 2) Convene a focus group of students group during the Acapulco meeting in which BOG members will attend. 3) Analyze what prompts people to join INS and why members drop out. 4) Create an itemized proposal to enhance membership; discuss it over email; and be prepared to make decisions in Krakow.

Action Taken: The focus group for students was arranged for Thursday from 1 to 2 p.m. as a forum intended for interns, students, and postdoctoral fellows, posing the question, "How is INS relevant to you?"

Dr. Bornstein discussed the executive secretary office transition. Dr. Leslie Gonzales-Rothi is heading up the committee charged with finding Dr. Bornstein's successor. They reviewed the Executive Secretary Office and agreed that the current model is working well and should continue. The Board of Governors decided against an MBA model or a meeting management company as this was not deemed more cost-efficient than the current model. Dr. Gonzales-Rothi's committee is going to give formal notice to members for nominations, gather a pool of candidates, and develop a job description. There will be an interim report of the committee. Dr. Bornstein discussed ideal qualities for candidates for the secretary position. Institutional commitment will be an important factor and it is desirable that the INS Executive Secretary Office is part of a cost center within a university. The committee expects to identify and select the new Executive Secretary by February 2013. This would be an overlap year in which Dr. Bornstein would still be in the position and would be transitioning with the new person, with the new Executive Secretary to begin officially in 2014. Dr. Bornstein pointed out that his first meeting as Executive Secretary was in Seattle, and his last meeting as Executive Secretary will also be in Seattle in 2014.

Dr. Butters, informally representing the Massachusetts Neuropsychological Society (MNS) in this matter, raised the issue of establishing a memorial award in honor of Edith Kaplan, who passed away in September 2009. Dr. Kaplan's seminal and pioneering contributions to neuropsychology, and to the INS, serve as bases for this request, and her profound contributions to both are fully recognized by the Board. The MNS already established the award in her name on her 75th birthday and raised substantial contributions (\$35,000 in endowment) toward the INS endowment level of \$50,000 for a perpetual award, but has not yet reached that goal. Dr. Kaplan envisioned that this award would be given to a student who best exemplified the impact the process approach had on assessment. They would like for INS to take over the administration of the award. The issue of establishing an award in honor of Dr. Kaplan was considered thoughtfully by the Board, and a broader, very extensive discussion ensued regarding (a) the manner in which endowed honorary awards are established within the society, and (b) the Board's

desire to limit the number of such awards so as to preserve their individual meaning and significance. Dr. Bornstein provided an historical perspective on the named award committee, which was started by then President Dr. Bieliauskas. The Board determined that its award structure should be fundamentally driven by the values and goals of the society, and accordingly concluded that a review of both the structure and named designations of the awards in light of these guiding principles was warranted at this time. A Board subcommittee was appointed to review this issue and is expected to report back to the Board at the Krakow meeting. The committee consists of Dr. Rus Bauer, Meryl Butters, Sureyya Dikmen, Steve Rao, Bob Heaton, David Loring, Gordon Chelune, and Sandra Weintraub (ex-officio). In the meantime, the MNS should be informed that the Board is quite positively inclined toward establishing an award in memory of Dr. Kaplan and should be encouraged to continue its fundraising efforts.

5. Program Committees

Krakow : Dr. Rao provided an update on the Krakow program and listed several speakers for the plenary lectures (see CE report below). There will be a translational research symposium, and a Luria-Konorski symposium. Dr. Rao reported that Anna Grabowska, and Peter Arnett are doing a fantastic job. The abstract deadline was extended. Dr. Rao pointed out that the conference center at the university is in the central part of the city and it would be easy for conference attendees to take several scenic side trips.

Acapulco: Dr. Ostrosky-Solis reported that 873 abstracts were submitted and 21 (2%) were not accepted. Seven hundred twenty-seven of the accepted papers were posters, 87 symposia, 38 papers and 6 invited lectures. One unique aspect of the conference is that many of the invited lectures are from Latin America. Also, there are two invited symposia from two independent Latin American Neuropsychological Societies; SLAN and ALAN. The majority of submissions were from USA, Canada and Mexico. As of the BOG meeting, 1200 were registered, but Dr. Ostrosky-Solis added that people in Mexico typically wait until the last minute so the final number could be substantially more. She put posters all over Mexico. There are translators for the main lectures. There was not enough money in the budget to provide translators for all papers.

Dr. Corballis thanked Dr. Ostrosky-Solis for her excellent work on the local arrangements.

6. Continuing Education

Dr. Jennifer Manly, CE Director, provided a detailed report to the Board. Dr. Manly highlighted her Continuing Education Committee report, which was handed out in advance, describing the 9 CE courses, including 5 full courses and 4 short courses for the Mexico meeting. She thanked Dr. Ostrosky-Solis for speaker suggestions for the Mexico meeting. The Hispanic Neuropsychological Society made arrangements with Dr. Manly for a preconference meeting. Their lectures met the criteria for offering CE credits and it was well attended. She reported that the mid-year meeting in Krakow will include three-hour CE workshops, all scheduled for Wednesday, June 30. That program has already

been set. George Hynd will speak on cognitive, neuroimaging, and developmental disorders. Michael Merzenich will speak on brain plasticity. Andreas Monsch will speak on preclinical Alzheimer's disease and the dementias. John Gabrieli will speak on brain basis of neurodevelopmental disorders.

Dr. Manly reported that the Boston meeting is shaping up nicely, with several accepted CE programs. She is planning to "double dip" to manage costs by using a lot of speakers from the Boston area. Speakers include Celiane Rey-Casserly, Yana Suchy, Rebecca Saxe, Bob Stern with his colleagues Drs. McKee, Cantu, and Nowinski, Mark Moss, Jean Berko Gleason, Lindsey Farrar, Andrew Budson, Christopher Walsh, Deborah Waber, Valerie Reyna, Rich Jones, and Dorene Rentz. She expects to have 28 to 30 CE's at Boston. She thanked Ave Sofranko, Sue O'Brien, and Robert Bornstein for helping with online entry for the course evaluations. They are moving slowly on the JINS article CE's. Many of the authors wanted the subcommittee to come up with questions, and then the authors would approve them. Dr. Manly discussed with the Board what would be a reasonable charge for CE credits: \$10 for members, \$15 for nonmembers was agreed upon. The BOG discussed trouble shooting human error and other issues re: providing CE credits. Names can be checked with the INS list of registrants and sent to the webmaster as a source for the CE process. Dr. Manly thanked the Continuing Education Committee. Dr. Corballis thanked Dr. Manly for doing a terrific job.

7. International Liaison Committee

Dr. Mariana Cherner reported on a number of projects and activities from the ILC. The INSNET articles were very successful and they have a good lineup ready for the next INSNET. Dr. Dikmen will talk about TBI in Latin America. The website has been changed to advertise the Charles Matthews Award and the cross-cultural database. The ILC received 4500 hits, with Japan creating the most hits. The website lists 43 conferences and 44 cross-cultural neuropsychologists. There has been a 150% increase in discussions on the cross-cultural list serve. The research editing and consulting project has seven volunteer consultants working with potential authors for JINS articles. There have been several book and journal shipments. There have been several inquiries the Charles Matthew's Fund but no formal proposals as yet. There were no regional representatives who attended the Acapulco meeting. Kathy May is still working as the program coordinator and is a great asset for a minimal cost. Future directions for the ILC include increasing the cross-cultural database using email along with the INS email as an attachment for the INSNET, and putting the ILC on Facebook. A long-term project would be to further develop a cross-cultural test database along with the Hispanic Neuropsychological Society. A discussion ensued about best methods for developing the database given other efforts already underway with different organizations such as NIH. Dr. Heaton talked about the NIH Toolbox, in which is devoting considerable resources on Spanish norms. Dr. Bornstein urged them to also think about other professions, such as speech pathology and neurology, as INS is a multidisciplinary organization. Dr. Rao and Dr. Corballis thanked Dr. Cherner for her important work on the ILC.

8. Awards Committee

Dr. Heaton, Chair of the Awards Committee, asked the Board to help the Awards Committee identify potential recipients for the Distinguished Career Awards. These are people who are at or near the end of their career who have made a contribution to INS and the field. Dr. Heaton announced the Distinguished Career Awards that will be presented at the Boston meeting in 2011.

James Reed (first INS Treasurer when INS was incorporated in MA)

Barbara C. Wilson (U.S., past INS President)

Steve Mattis (past INS President)

Marcel Kinsbourne (past INS President)

Eileen Fennell (past INS Governing Board Member)

John Gunstad could not come to receive his Early Career Research Award because of medical problems, but he hopes to come in Boston to receive award. The committee has received 4 applications for the Early Career and 6 applications for the Mid-Career Award. The Committee will make selections for awards at the Boston meeting.

Dr. Heaton reminded everyone that nominations are not generated only by committee and anyone can put forth names. The only rule is that they must have some kind of involvement in INS.

President Corballis thanked Dr. Heaton and his committee for their work.

9. Publications Committee

Dr. Sureyya Dikmen, Chair of the Publications Committee, reported that JINS is primarily online now. Members now must pay \$20 to get a hard copy. She referred to the detailed report that Dr. Kathy Haaland provided to the BOG. Manuscript submissions are 25/month with a 63% rejection rate. Turnaround time is 5 weeks to first letter and 4 months to publication. Dr. Kathy Haaland is working hard to improve access to members. The first view of the articles has been accelerated. The aim is to have it available in six weeks, but this is not working yet. Cambridge is sending alerts and access to the pdf. There have been a few glitches. The JINS impact factor for 2008 is 2.62. This is a bit higher than the previous two years. Dr. Haaland started short reviews. She is asking Board members to find authors to invite for these short reviews.

Dr. Dikmen asked the Board whether meeting abstracts should be translated and, if so, to what language. The BOG discussed the advantages and disadvantages, expenses, what audience do we want to reach. Most members agree that Spanish would be a good language to translate. Board members discussed whether this would tap more potential members. If we publish articles in the native language and if we need more ad hoc reviewers, and perhaps these volunteers can be found on the ILC. Dr. Corballis thanked Dr. Dikmen.

10. Elections

Dr. Bornstein reported that 400 votes were cast for these last selections, which is the lowest voter turnout. Sandy Weintraub was elected President. Skye McDonald, Paula Shear, and Mark Bondi were elected to the Board of Governors.

President:

Sandra Weintraub (US)

Members at Large:

Skye McDonald (Australia)

Paula Shear (US)

Mark Bondi (US)

11. Site Selection

The 2010 mid-year meeting will be held in Krakow, Poland, at Jagiellonian University Conference Center, June 30-July 3.

In 2011, the annual meeting is scheduled to be held in Boston, Massachusetts, at the Marriott Copley Square, February 1-5. The 2011 mid-year meeting will be held in Auckland, New Zealand, July 6-9.

In 2012, the annual meeting will be held in Montreal, Quebec, Canada, Feb. 15-18. The mid-year meeting in 2012 will be held in Oslo, Norway at the Radisson SAS Hotel, June 27-30.

In 2013, meetings are scheduled in Waikoloa, Hawaii, February 6-9 and the mid-year meeting in Thessalonika, Greece.

In 2014, the annual meeting will be held in Seattle, Feb. 12-15.

12. Service Awards.

Dr. Bornstein provided service awards to Robin Morris, David Loring, and Meryl Butters who are rotating off the committee. Dr. Corballis thanked them for their service.

13. Adjournment

Dr. Corballis thanked Dr. Bornstein for all his hard work and assistance during his time as President. Dr. Corballis noted that this was his last BOG meeting as President as Dr. Rao will take over at the Business meeting. He wished Dr. Rao the best. The meeting was adjourned at 12:55 pm.

Respectfully submitted,
Bernice Marcopulos, INS Board Secretary