

**INS Board of Governors
June 29, 2010 1:00 P.M.
Krakow, Poland**

Members Present:, Gordon Chelune, Bernice Marcopulos, Stephen Rao, Bob Bornstein (ex-officio), Grant Iverson, Rus Bauer, Doug Ris, Anna Basso, Andreas Monsch, Paula Shear, Skye McDonald

1 Call to orderRao

Dr. Rao called the meeting to order at 1:09. He welcomed new members Paula Shear and Skye McDonald and asked everyone to make introductions.

2. Review of MinutesMarcopulos

The minutes were reviewed, corrected for typos, and accepted.

3. Treasurer ReportChelune

Dr. Chelune passed out the Treasurer's report and stated that the society is doing remarkably well. Costs are down. The electronic journal is helping to keep costs down. We passed the audit with no formal recommendations. One minor issue is that many people get their reimbursement check, lose them, and not say anything. Dr. Chelune urged everyone to fill out reimbursement forms promptly because 1 or 2 late requests can hold up everything. Board members are reimbursed coach airfare, per diem 3 days, and hotel costs for 2 nights. Good news on the Acapulco meeting - it turned a profit of 9K. Dr. Chelune directed the BOD to the report that shows the conference comparisons and meeting breakdown. We recovered the 13K we invested in the Helsinki meeting and Congrex paid us 16K which offset the meeting expenses. The model that we will follow in the future is to seek reimbursement from the host organizations for INS expenses incurred in support the mid-year conference (e.g., Online abstract submissions, publication of the abstracts, etc.). In terms of reserve, we had one CD in a failed bank, but it was FDIC secured. We reinvested the CD in a solvent bank. Interest rates are down .5%. Huntington is 1.24 %. We have 100K liquid assets. All committees are functioning within budget. However, the account with Cambridge was 50K over budget. Expenses were paid up front. There were extensive negotiations with University, but a favorable agreement was reached. Piotr Wolski did a great job with these negotiations. Please thank him. We are looking forward to Boston, as we expect to turn a profit.

Susan Wheatley requested committees to submit budgets by December.

4. Executive Secretary Report.....Bornstein

The website is giving us better information on the ebb and flow of membership and dues payment. The website can help us see who to target for follow-up. For instance, there is a group who paid for one year and then dropped out. We can re-establish contact with these individuals. Members are kept active if they paid dues the last 2 to 3 years. Approximately 3K members paid their dues for 2010. Sixty percent paid dues, which is similar to previous years. Approximately 20% have elected to receive both print and electronic journals.

Dr. Bornstein discussed membership dynamics. There were 1767 members who did not renew. There is concern that there may be an increase in non-renewals. However, some people pay during the course of the year. They will get a follow-up mailing. We will eventually drop members who have not paid dues since 2007/2008. To register as a member for a meeting, you need to pay dues. This may help prompt people to keep their dues current.

Dr. Bornstein raised the issue of salaries for office staff. They work .75-time and are hired by OSU. Funds are transferred from the Department of Psychiatry. The salaries are at the low end, and he would like to see them reclassified to increase salaries. Dr. Chelune asked about this for Susan Wheatley as well.

Action Plan:

Motion: Dr. Bauer moved to approve exploring salary increases further

Dr. Bornstein will get more information and report back to Board via e-mail

Dr. Chelune amended the motion – include Susan Wheatley for adjustment

Re-negotiate contract?

2nd: Iverson

Vote: passed unanimously

5. Site SelectionBornstein

Future meetings:

In Boston 2011, we expect over 2K attendance like last time.

July 2011 Auckland - Our association with ASSBI is the longest and most productive collaboration. Dr. Skye McDonald is working on this meeting venue which adjoins a casino. The

New Zealand and Australia committee is going well. The Journal of Brain Impairment will publish abstracts from the conference. The world rugby championships are scheduled around the same time.

2012 Montreal - The meeting space is at the Hilton with sleeping rooms at Marriott. It is connected underground and close to Montreal Canadiens ice.

2010 Oslo - SAS Radisson Erik Hessen is organizing.

2013 Back to the 2008 big island venue. We will pay the same rate as we paid in 2005.

2013 Thessalonica - specific location and dates to be announced

2014 Seattle – The meeting will be held at the same Sheraton as the 1995 meeting. They added another convention tower. Our previous meeting in Seattle had 1500 attendees.

There is a mid-year 2014 proposal from Cape Town from Ann Watts.

We try to plan at least three years out so we are ahead of the game. For the North American meetings, we are trying to avoid convention centers. This limits the number of cities that can hold us. Other considerations include being locations that are “student friendly” and the cost of venue (Chicago centrally located but very expensive, Florida also expensive because of tourist season). One venue that is being considered is Denver.

Dr. Chelune asked if we are advancing money to ASSBI. There have been no discussions yet. Dr. McDonald opined that it might not be a big meeting since it is not a great time to

go to Auckland. The majority of attendees will be Australian ~ 250 people in past meeting. If the meeting is successful and profitable, will be reimbursed; if not, waive costs.

This is a major revenue-generating meeting for ASSBI. Dr. Chelune would like to know how to recover expenses for meetings. He asked the Executive Secretary's office to compose a letter in advance outlining expectations on both sides for expense agreement.

Report of WHO Task Force

Dr. Monsch attended the WHO task force as the representative for INS. He reported on the workgroup on diseases of the nervous system which has been a complicated political process with many players. There is some frustration that the ICD 10 definitions lack parity with DSM. They are trying to parallel process with the DSM approach, but this has not gained acceptance. Dr. Jane Paulsen is the representative from INS for the DSM revision. The next meeting will be in September, and Dr. Monsch will keep us abreast of new developments.

A discussion ensued regarding the INS liaison with DSM workgroups. Although the DSM revision is seen as a clinical issue, it also affects research. INS should be "at the table." The BOD discussed the proper role of INS in such issues. Several INS BOD members have contacted Dr. Paulsen to provide information to help her in her work on the cognitive disorder study group for the DSM revision. She is the only psychologist on the working group.

Committee Reports

6. Program CommitteeKrakow (Grabowska/Arnett)

Dr. Rao congratulated and thanked the committee for their hard work. Dr. Wolski of the local arrangements committee said that the conference materials were ready and the building was prepared and decorated. The conference center is in the center of Krakow and is best reached by walking. We have 450 participants from 39 countries with one-third from Poland.

Drs. Grabowska and Arnett are the co-chairs of the scientific program. Dr. Rao thanked them and they thanked Dr. Rao for his support and advice. The theme of the conference was connections between neuroscience and neuropsychology. Two of the invited symposia captured the theme of the conference. They wanted to encourage participation by students and gave out five graduate student awards to recognize high quality work.

Dr. Rao reviewed the plans for the Boston meeting for Dr. Johnson. We are taking advantage of the fact that the meeting is in Boston and there is local talent which helps us cut costs.

7. Continuing EducationManly

Dr. Manly was not in attendance, but she provided the BOD a detailed written report which was reviewed.

8. International LiaisonCherner

Dr. Cherner reported that the Book and Journal depository sent materials to Zambia and Namibia. The INSNET came out in March which is on the web. Another issue is due out in September. The Research, Editing and Consulting Program worked with JINS on several articles. Dr. Haaland said they have been very helpful to papers that had good content but needed editing. The ILC website has had 4600 unique hits. It lists conferences, 36 international neuropsychological organizations and 44 cross cultural listings. The Charles Matthews Fund received an application from Korea which funded a satellite symposium. There have been other inquiries. Future initiatives include starting a blog and summarizing JINS articles in different languages. Dr. Haaland would like to be involved with any JINS translations. The total expenses for the ILC were \$2500.

9. AwardsHeaton

Dr. Heaton reported that because of travel worries and cost for the Acapulco meeting, they moved the distinguished award ceremony to the Boston meeting. The recipients of this award in Boston will include James Reed, Steve Mattis, Eileen Fennel, Marcel Kinsbourne, and Barbara C. Wilson.

John Gunstad who received an early career award was unable to come to Mexico due to health issues, but is coming to Boston to receive his award and give his talk.

The committee is looking for more people for the distinguished career award who are at or near the end of their careers and have made sustained contributions to the field and INS. They especially want suggestions for non-North American members. They are hoping that Dr. de Renzi could come to the Boston meeting. Anna Basso could write his bio.

Dr. Heaton reported that they received two early 5 mid-career applications that were all excellent. The Benton Award will be given to Keith Yeates and the early career award to Adam Brickman. The committee made unusual decision to select both awardees, and they are trying to decide who presents at Boston or Montreal

Dr. Heaton commented that two recent awardees recently passed away very close in time: Paul Satz on June 14 and Sara Sparrow on June 10. Dr. Sparrow was Dr. Satz's first graduate student.

Dr. Rao thanked Dr. Heaton and his committee for their work

10. Publications.....Dikmen

Dr. Dikmen reported that JINS is doing very well. The turn around time is very fast—5 weeks to first letter and 5 months to acceptance to publication. It only takes eight weeks for online publications. Members now access JINS online, but they can purchase a paper journal for \$20. There are a few glitches on the website that are being worked on. The impact factor 2009 report came out and JINS impact factor went up to 2.62 in 2008 and 2.76 in 2009. Dr. Haaland is making invitations for short reviews and would like the BOD to make recommendations for topics and authors.

Dr. Dikmen described the Pearson copyright infringement that occurred in JINS. Digit Span Backward was published in a paper without getting prior permission. Pearson originally asked 70K. The lawyers negotiated with Cambridge admitting the mistake and

offering to pay 5K to Pearson, which they accepted. Cambridge is willing to split 5K with INS. Pearson indicated that they may accept advertisement in JINS as a form of payment for the infringement instead of cash. The BOD discussed the advantages and disadvantages of the cash versus advertising settlement.

Action plan:

Bauer moved to split monetary compensation with Cambridge and NOT consider in-kind settlement

McDonald 2nd

Vote?

Further discussion ensued regarding cost, principle, compensation for wrong, revenue, and whether Cambridge is willing to give advertising space. The BOD decided to get more information by e-mail and then have the Board vote.

Dr. Bauer withdrew original motion

Motion put forth to allow representatives to negotiate on our behalf to offer ad space in journal as one of options to settle this problem.

2nd

Vote: all in favor, one opposed

Action Plan: report to the Board and ask for final direction

Oxford, the publisher of the INS Dictionary, would like to do a 2nd edition. Oxford contacted David Loring who holds the contract. Dr. Loring was not enthusiastic about a 2nd edition because he did not see added value, but wants BOD input. Dr. Dikmen asked Oxford why do a 2nd edition if the 1st edition was not that financially successful. INS received 3k in royalties. Dr. Loring signed the contract originally, which was supported by INS two years ago. Broader issue: Do we want to have an internet-based resource on NPT from INS? What about an INS Wiki page? Overall, the BOD expressed low enthusiasm for a printed version, but would consider an electronic version of the dictionary. INS held the original copyright of the dictionary. Get copy of 2nd contract to see if INS is still copyright owner

Action Plan;

Dr. Dikmen will talk with Dr. Loring about the dictionary.

11. Nominations.....Bornstein

Jennie Ponsford and Eli Vakil are running for president.

The slate for the Board is as follows:

Larry Seidman

Robert Bilder

Andrew Mayes

Karen Waldie

Anders Gade

Yana Suchy

Maryse Lassonde

New Business

12. Special Interest GroupsRao

Dr. Bornstein reviewed the memo he sent to the BOD regarding INS membership. The membership has changed over the years. In the past INS was more multidisciplinary, but now it is more neuropsychology focused. Our organization changed since its inception—the landscape is different. Where do we want to go as an organization? Our current “product lines” are the conference and journal, but there is considerable competition from other societies. The BOD discussed various ways to expand the organization and keep the membership vital. One suggestion was to have more Special Interest Groups, such as Women in Neuropsychology, student groups. The pros and cons were discussed. SIGS could fragment the organization. One idea would be to structure the program for discipline-oriented sessions or perhaps topical SIGs, not patient groups. Each year we could focus on particular topics. A model used by ASSBI is to line up really great speakers from different disciplines to attract attendees. Various marketing strategies were discussed, such as having more high profile speakers, collaborating with European societies. We could include other societies as affiliate members. We could work more on establishing a greater web presence and develop our multidisciplinary and international nature more.

Action Plan: Establish subcommittee for brain storming and bring ideas to Boston. Converse via conference call to generate action plan to be presented and voted on in Boston.

Dr. Bauer gave a report on the INS Student Organization. There has been enormous self-organization. They developed a survey to send out to students to find out what they want in the organization. There will be a student-led symposium and a mentorship program in Boston. They are planning a student-based website.

Motion: Dr. McDonald proposed that INS will provide a student reception for \$500

2nd: Dr. Chelune

Vote: unanimously approved

14. Treasurer Selection ProcessRao

The Treasurer position is open for election. The bylaws were modified from 3 to 5 years in Mexico. A lengthy and very extensive discussion ensued regarding the best model for Treasurer. The BOD questioned whether we want to roll over the Treasurer every five years. The Treasurer is a core executive committee member. It is highly desirable that they have institutional memory and their terms overlap with the executive secretary. If the position is an appointment, the members do not get to vote; however, if elected and reappointed, it does not eliminate the ability to vote on the position. The Board recognized the importance of having checks and balances, stability, protecting

administrative interests, and maintaining institutional memory. All these options will need to be considered and how well they would satisfy these needs for the society. Options discussed were:

1. Maintain the status quo – in five years the Treasurer would be up for reelection
2. Executive secretary model
3. Initial election, then reappointment by the BOD
4. Split-off financial office

Motion moved that the Treasurer be elected subject to maximum of additional term by the Board. Should the Treasurer wish to remain in position, they would be subject to re-election process. If they wish to run for a 3rd term, they are guaranteed a slot on the ballot (sitting treasurer has automatic space on ballot). This would require a By-law change.

Action Plan: Dr. Bornstein will write change in By-laws so that the Treasurer would be elected to one term, and then be eligible for a 2nd-term appointment by the Board. They could run for a 3rd term. There is no term limit.

15. AdjournmentRao meeting adjourned 5:51

*Respectfully submitted,
Bernice Marcopulos, Board Secretary*

