

INS Board of Governors
July 5, 2011
Auckland, New Zealand

Present: Russell Bauer, Robert Bornstein (ex officio), Gordon Chelune, Skye McDonald, Bernice Marcopulos, Maryse Lassonde, Andrew Mayes, Jennie Ponsford, Robert Bilder

1. Call to order

At 1:11 pm. Dr. Bauer called the meeting to order and welcomed 3 new members to the Board of Governors: Maryse Lassonde, Andrew Mayes, and Robert Bilder as members at large and Jennie Ponsford as incoming president. Dr. Bauer asked each member to introduce themselves and briefly talk about their research program and their institutional support.

2. Review of Minutes

The BOG reviewed the minutes from the Boston Meeting. One revision was made (Dr. Weintraub was added to list of attendees).

Dr. McDonald put forth a motion to accept the minutes *as amended*.

Dr. Chelune 2nd

The minutes were unanimously approved.

3. Treasurer Report

3. Treasurer Report

Dr. Chelune reported that the annual audit going well and that despite the snow storm in Boston last year which resulted in refunds because of weather, we had profitable meeting. Overall, the Society is doing well because of cost saving measures and meeting profits.

The Society's Reserve Account consists of 5 \$100K CDs, which are currently earning very little interest. Thus, pursuant to the Board's previous direction, an additional 200K from maturing CDs was transferred to Money Market accounts with Huntington Bank that yield a higher rate of return. Overall, the Society's assets are approximately 1.1 million), similar to last year.

Dr. Chelune asked the BOG to review the current travel policy for BOG and committee chairs. The policy was revised in 2008 but needs further clarification. The current policy reimburses INS Board members for advanced purchased, discount coach airfare, 3 days per diem and 2 nights lodging at the conference hotel. Up to 7 days are reimbursed for INS staff working at the conferences. The conference hotel at the North American meeting typically provides complimentary rooms for the President and the Executive Secretary. This does not apply to the mid-year meeting. Dr. Bauer suggested that travel policies be responsibility centered. An extensive discussion ensued regarding the most equitable and fiscally responsible policy. Dr. Chelune reiterated that the basic INS Travel Policy is to defray the costs of travel for Board members to conduct the business of the

Society. To defray travel expenses to attend the INS Board meetings at the annual and mid-year meetings, travelers will be reimbursed the cost of advanced purchased, discount coach airfare, be reimbursed for 2 nights lodging at the conference hotel or comparable facility, and provided 3 days per diem at a rate of \$50 per day. Noting that the Executive Secretary, President, Treasurer and Secretary have additional responsibilities at the meetings beyond those related to attending the Board Meetings, these individuals will be afforded 1 additional night of lodging and 1 additional day of per diem. The question was raised whether all Committee Chairs should come to mid-year meetings. Pros & cons were discussed. It was suggested that travel support for the Program Chair be handled as a meeting expense rather than Board travel. The Executive Secretary will be given the role of deciding whether INS staff should come to the mid-year meeting in order to assist with conference activities

Dr. Bauer put forth a motion to accept the existing travel policy for Board members, which includes 3 days per diem, 2 nights hotel and coach airfare. He also moved that the 3 executive officers (President, Treasurer, and Secretary) plus the Executive Secretary receive 1 additional night of lodging (if not provided for by the conference hotel) plus one additional day per diem for both meetings.

Dr. Bilder motion

Dr. Ponsford 2nd

Unanimously approved.

4. Executive Secretary Report

Dr. Bornstein reported that our membership is stable (5,016). Twenty-five percent of new members (250) are from outside North America. Dues payment is ahead of schedule. Requests for the print journal are up. The INS office staff is stable and everything is running smoothly. The formal process for replacing Dr. Bornstein as Executive Secretary will begin in February by soliciting nominations. The successor will be identified by the 2013 board meeting to allow for a smooth transition. Dr. Ponsford will preside over the transition as president. We hope to solicit good candidates. The candidate will need to be able to negotiate contracts with hotels, have an international perspective, and be fiscally responsible.

5. Site Selection

Dr. Bornstein reported on future meeting sites:

2012

Montreal, Quebec

February 15-18

Hilton/Marriott

Oslo Norway

June 27-30

SAS/Radisson

2013

Waikoloa, Hawaii

February 6-9

Hilton Waikoloa Village

Thessalonica, Greece June 26-29

Macedonia Palace Hotel

Dr. Bornstein pointed out that the economy in Greece is very uncertain and suggested that we review whether it is wise to sign a contract at this time. Dr. Bornstein discussed the situation with Dr. Mary Kosmidis, head of the local arrangements committee. The

Greek Psychological Society of Northern Greece pulled out of the conference over concerns about income from the conference. A discussion ensued regarding the risks and benefits of having the meeting in Greece given the current economic climate. The estimated attendance of the meeting is 400. The mid-year meeting is on a very tight budget and often costs INS money. The BOG discussed the various options: 1) proceed, but try to build attendance. 2) Decide to pull out or postpone. Dr. Bornstein reminded the BOG that we must sign with the meeting organizing company now, but there are many uncertainties about the budget. Dr. Chelune would like a detailed budget from Dr. Kosmidis. Dr. Bornstein will discuss the possibility of having our mid-year meeting in Amsterdam instead of Greece with Dr. Ed de Haan.

2014

Seattle, Washington February 12-15 Sheraton Seattle
Tel Aviv / Capetown

We've had proposals from Ann Watts (Capetown) and Eli Vakil (Tel Aviv). The BOG thought that Tel Aviv might be better attended. A straw poll was taken: Tel Aviv unanimous with 2 abstaining. Dr. Bornstein will pursue Tel Aviv.

2015

Denver/Austin

We like to be 3 years out for planning our meetings and we are in good shape. We are thinking about 2015. Austin, TX is a possibility but there is not a hotel available that is large enough. Estimated cost would be \$174 per night. Denver, CO is another possibility. The Sheraton or the Hyatt is available and the estimated cost is \$149 per night with complimentary Wi-Fi. There are more direct flights to Denver than to Austin. A straw poll was taken: Denver received 5 votes and Austin 3.

2016

Boston February 3-6 Marriott Copley Square

Dr. Bornstein already negotiated with Boston for the 2016 meeting and was able to get free Wi-Fi.

Committee Reports – Chairs came in after 3 pm to give their reports

6. Program Committee

Dr. McDonald reported that it has been fantastic to collaborate with New Zealand for the Auckland meeting. 398 delegates have registered so far. There is a very good mix of attendees in terms of disciplines and countries represented (23). Approximate 50% of the attendees are from Australia, and 1/3 from New Zealand. A traditional Maori welcome has been planned. Dr. Bauer thanked Dr. McDonald for her work on the meeting.

Dr. Bauer reported for Dr. Michael J. Larson, Montreal Program Committee Chair. The program committee has been very active. Abstracts are open. Plenary speakers have been scheduled. The theme is "Back to the Future: Transdisciplinary Approaches". Different disciplines such as neurology and speech pathology are represented.

7. Continuing Education

Dr. Manly gave her report. Montreal will be her last meeting. Dr. Manly typically asks the plenary speakers to see if they are willing to do CEs. Several agreed to do this for the Montreal meeting. The CE committee has been reading over JINS articles for CE credit. There has been an increase in the number of people taking CE course on line. Dr. Manly discussed low attendance at one course in Boston and wondered if we should look at enrollments and if it is low renegotiate with speaker. Another idea is to make plenaries CE-eligible. We want to schedule substantive talks but sometimes these are not as well attended (e.g. animal research).

8. Student Organization

Dr. Bauer summarized the report submitted by Ms. Thorgusen. SINS has been very active. They developed self-governance and organized 2 student events at the mid-year meeting. Dr. Bauer and Dr. Haaland plan to do another workshop on publishing as they did in Boston on Friday at the 10:30 student session. SINS developed a budget, and wrote an article about SINS for INSNET. They are establishing an elections process and a committee structure. The SINS committee would like to establish a Facebook profile. They want to include the INS logo and work with the BOG to develop content. Dr. Bauer encouraged the Board to work with them. Dr. Bilder volunteered to help SINS develop their Facebook page. Dr. Bauer has been the liaison to SINS but he suggested that Dr. Bilder serve in this role. Dr. Ponsford will help Dr. Bilder. We should let international faculty members know about this organization. A suggestion was made to add the SINS liaison to the list receiving travel support to meetings. SINS is currently an ad hoc committee. Board action is needed to make it a full-fledged committee. A suggestion was made that SINS make a proposal for Montreal to become an official committee. The BOG suggested some budget parameters and encouraged programmatic support rather than for individuals.

9. International Liaison

Dr. Cherner did not attend the meeting but put forth a detailed report to the board which was reviewed by the BOG.

10. Awards

Dr. Heaton discussed our award structure which includes 2 kinds of awards – early career or mid-career, life-time career and honorific awards which are distinguished career awards for individuals who are usually at or near end of career. Individuals selected for Montreal are: Kertesz, Dennis, Moscovitch, Hamsher, Oscar-Berman, and Gonzalez-Rothi. For Oslo: von Zomeren, Brooks, Marit Korkman (who is gravely ill). Dr. Heaton asked the BOG for suggestions, especially international nominees. Dr. Heaton had some suggestions for improving our presentation ceremony. The presentation should give an idea of who the honoree is, balancing between academic achievements and inspirational elements. The audio-visual should be more interactive and include old pictures. Dr. Heaton asked for guidance - do distinguished awardees need to be part of INS? Dr. Chelune put forth the motion to permit the awards committee to use discretion to award a distinguished contribution award even if they have not been a member of INS.

Dr. Bilder 2nd

Unanimously passed

11. Publications

Dr. Dikmen reported that JINS is stable and doing very well. Submissions have increased to 31 per month. The impact factor has been steadily increasing. Dr. David Loring is proceeding with the INS dictionary. The copyright belongs to INS, but Dr. Loring would like to negotiate a joint copyright with 75/25 royalties. This would be no cost to us but it is not clear what this means contractually or legally. The BOG will defer a vote until we learn more from Dr. Loring and Oxford.

Action: Dr. Dikmen will talk to Dr. Loring and Oxford & follow-up with an e-mail.

12. Nominations

President: Erin Bigler and Yaakov Stern

Secretary: Bernice Marcopulos and Paul Cirino

Members of the Board:

Erik Hessen

Larry Seidman

David Andrewes

Deborah Fein

Roy Kessels

Dawn Bowers

Old Business

13. Future Planning Meeting

The BOG re-visited their discussion of the need for long range planning to stay relevant amidst the multiple organizations that deal with brain-behavior relationships. INS remains the largest organization for research. The BOG discussed our unique “brand” and how can we market ourselves better. One of our key features is our interdisciplinary nature but this has dissipated over the years such that now we are mostly psychology. Dr. Bauer would like BOG input and suggested a planning meeting in the fall of 2011 in a central location. Discussion ensued about how to define and grow the society and whether we should become more involved with clinical issues and training.

Action plan: Dr. Bauer will come up with list of duties, ideas for additional discussion, agenda, and list of participants. An ad hoc committee will be formed.

New Business

Psych Assessment Resources (PAR) wants to establish a mentorship award in honor of Paul Satz who recently passed away. For creation of a named award INS requires a core funding of 50K and a plan on funding the award on an ongoing basis. Last year there was a proposal from the Massachusetts Neuropsychological Society to establish an award in honor of Edith Kaplan. They were asked if they could consider broadening the award but we have not heard back from the society. In general INS does not wish to proliferate a large number of “named” awards. Dr. Bauer reminded the BOG to read the by-laws regarding awards.

Motion: Get a subcommittee to outline parameters with PAR to develop a plan to be discussed in Montreal.
Passed unanimously.

14. Adjournment

Dr. Bauer adjourned the meeting at 5:21 pm.

Respectfully submitted,
Bernice Marcopulos, Board Secretary