

INS Business Meeting
February 5, 2021
San Diego Virtual Meeting

MINUTES

Margaret O'Connor, INS President, opened the meeting and welcomed attendees at 5:33 pm EST. She reviewed the plan for the meeting.

- **INS San Diego**
 - *A. Jak, Program Co-Chair, commented on the positive comments received about the program. M. Zimmerman, Program Co-Chair, noted that working on the conference has been an odyssey that came together very nicely this week. She thanked the INS office staff for their work and support and also expressed gratitude to M. O'Connor and M. Norman.*
- **Treasurer report**
 - *O. Okonkwo remarked that it has been a pleasure to work with M. O'Connor and the Board this past year. He congratulated A. Jak and M. Zimmerman for the wonderful program. He noted that INS is in good shape and our investments are doing well due to the oversight of the financial managers at UBS. Despite the hit investments took last spring, INS has been able to work with its financial team to mitigate this adverse impact. O. Okonkwo averred that INS continues to expand its investments so that the Society can continue to support its important initiatives.*
- **Executive Director report:** *M. Norman noted that the strength of society is very strong. We are continuing to expand our global relationships and are looking forward to creating and developing new ones in Africa and Asia. The INS office staff has been flexible and resourceful in pivoting to continue to work in a remote environment.*
- **Committees**
 - **Science** *L. Dobson reported that the Science Committee has worked on adapting to the impact of the COVID-19 pandemic such as adapting the travel awards to the hybrid/virtual conference format. The Committee has focused on creating a membership directory that would identify neuropsychologists and societies across the world in a visual map format. The Committee has diversified its members, adding new members from Asia and Africa.*
 - **Global Engagement** *J. Evans reported that the GEC has recruited additional regional representatives from Africa. The GEC supports the Matthews Fund that funds workshops across the world. This year a remote workshop was supported in Thailand and there is another one coming up in Botswana in April. He encouraged those interested in running a workshop around the world to go to the website and apply to the Matthews Fund. He welcomed Natalia Ojeda who is assuming the Chair of the GEC after this meeting.*
 - **Membership Engagement** *J. Bobholz noted that the Committee has focused on maintaining membership growth and expanding engagement of global members.*

Our Social Media Committee has been very active in sharing information about what INS has to offer through varied media such as twitter and facebook. Membership Engagement communications also include the INS newsletter.

- **Education** *D. Cobia noted that the Education Committee has been busy with various initiatives such as the video archives project that films interviews with INS past presidents and thought leaders in our field and related disciplines. A quarterly webinar series has included various topics (teleneuropsychology, cannabis use in adolescents) and the next webinar will be on neuropathology of neurodegenerative disorders. The webinars offer CE credit and the Committee is also collaborating with NavNeuro around offering CE opportunities.*
- **Publications** *M. O'Connor reported that JINS is in very good shape; a special issue on cannabis and the brain is being planned.*
- **Student Liaison Committee** *T. Greif, who is Co-Chair of the Committee with T. Jenkin from Australia, reported on efforts to engage students globally. The SLC has sponsored webinars for students and student spotlights that help students practice presentation skills. The Committee has released a new brochure to engage students in INS. SLC also has instituted a new position to work closely with NavNeuro to increase content on training and of interest to students around the world. She expressed gratitude to M. Norman, M. O'Connor, the Board, and the INS office for all their support.*
- **Task Forces:** *M. O'Connor reported on the Justice and Equity Task Force that will become a standing subcommittee of the GEC. She noted that the Board considered partnering with other organizations around an education and training initiative focused on revising the Houston Conference Guidelines. I. Baron reported on the Publication Endorsement Task Force that is reviewing the stance of INS with respect to endorsing publications or guidelines.*
- **International Research Mentoring Initiative** *R. Green thanked M. O'Connor for her support with this initiative. She noted that the aim of the program is to connect mentees w/ mentors around the world using an on-line format. The initiative seeks to increase access to mentorship particularly in underserved communities around the world. R. Green expects to run a pilot project with 10 to 20 pairs of mentors/mentees. The program will be studied and evaluated for impact. The program will be promoted on the INS website and be coordinated with other INS committees with overlapping aims.*
- **Bylaws** *C. Rey-Casserly summarized the process and goals of the by-laws revision project (reflect the current operational structure of the INS, enhance organizational effectiveness, adhere to regulations). She reviewed the major changes in the revision and encouraged members to vote on the proposed by-laws.*

Closing remarks: *M. O'Connor thanked everyone for all their support this past year, particularly the INS office. She singled out M. Norman as an amazing force in service to INS and mentioned that the Society is lucky to have him as Executive Director. He has been spectacular in his vision for the society. M. Norman thanked M. O'Connor for her leadership and guidance through this difficult year.*

M. O'Connor introduced S. McDonald, the INS President and described her numerous contributions to neuropsychology and her incredible work in brain injury recovery. She remarked on S. McDonald's fully realized leadership skills and noted that the Society is in good hands.

S. McDonald acknowledged the wonderful meeting and the work of the Board and the office staff. She reminded members about the upcoming Melbourne meeting which will be a hybrid meeting. The abstract submission deadline has been extended to February 14.

S. McDonald adjourned the meeting at 6:04 pm EST.