

**International Neuropsychological Society  
Board of Governors Meeting  
June 2020**

**June 29, 2020**

**Present:**

**Officers:** Margaret O'Connor (President), Skye McDonald (Incoming President), Ida Sue Baron (President-Elect), Ozioma Okonkwo (Treasurer), Celiane Rey-Casserly (Secretary), Marc Norman (Executive Secretary – Ex Officio)

**Members at Large:** Juan Carlos Arango Lasprilla, Miriam Beauchamp, Desiree Byrd, Robin Green, Ashok Jansari, Sarah MacPherson, Sanne Schagen, Glenn Smith, Mieke Verfaellie

**Visitors:**

Vicki Anderson, Past-President

**1. Presidential Welcome/Call to Order (O'Connor)**

*M. O'Connor opened the meeting at 7:05 am Eastern time. She welcomed the board members and officially welcomed the new members who have joined the Board: Ida Sue Baron, Desiree Byrd, Sanne Schagen, and Glenn Smith. She also welcomed Vicki Anderson, Past President of INS who is attending the meeting. The board members had the opportunity to introduce themselves. M. O'Connor acknowledged that this has been a very turbulent and anxiety provoking year. She noted that we have had to look in the mirror and address issues that have long been ignored as well as continue to deal with the impact of the COVID-19 pandemic. She noted the resilience the society has shown in transforming interactions with members and moving to a virtual format for meetings. She expressed gratitude to the board for supporting these initiatives and the Virtual Mid-Year Meeting. She noted that there is a new special interest group in the area of COVID-19 (Neuro-COVID). The international engagement committee is addressing the impact of COVID around the world. M. O'Connor also noted that the recent murders in the US have been a wake-up call for her and the society. She endorsed having a serious discussion on equity that needs to involve our entire community, addressing our negligence and complicity, and atoning for these failures to address these problems directly. She reported that she has established an equity task force and the board will talk more about this in the meeting.*

**2. Call for New Business. Items for Agenda (O'Connor)**

*M. O'Connor asked for any new agenda items and there were none from the floor.*

**3. Review, Discussion and Vote on Assent Agenda (O'Connor)**

*There was no discussion on the Assent Agenda.*

**Motion 1: Move to accept the Assent Agenda**

**Motion by M. Verfaellie**

**Seconded by S. MacDonald**

**Motion approved unanimously; all in favor, none opposed**

4. Executive Director Report (Norman)
  - a. Office staffing
  - b. New revenue streams/educational initiatives
  - c. Requests to INS
  - d. Massachusetts incorporation
  - e. Policy and procedures manual (including revision of travel policy and nomination procedures)

*M. Norman highlighted a few items from the Executive Director Report. The Denver 2020 meeting was very successful; it was second largest meeting ever. INS paired with the ICCTF and their meeting went very well. The ICCTF is willing to reimburse some expenses and INS is very grateful. With respect to the Articles of Incorporation, INS submitted the required non-profit paperwork that had not been done and is awaiting a response.*

*INS office: The staff is safely working from home; all are hired through the University of Utah and the INS office abides by their rules. The office staff has done tremendous work in putting together the webinar and virtual meeting. The staff helped build a COVID-19 page on the website and posted videos on it. The office lease is expiring and will be extended for 3 years.*

*Rio meeting update: M. Norman described the profit-sharing arrangement that is set up for the mid-year meetings. For the Rio meeting, the repayment to INS from the organizers was going to be more than allocated due to exchange rates and other government fees. An arrangement was worked out such that INS was repaid and made a profit but a portion of the loan was forgiven.*

*Virtual meetings: INS is working on creating new revenue sources now that everything is going virtual. M. Norman is hoping to expand the virtual platform to include a portfolio of media offerings that could be accessible around the world and provide revenue for the society.*

*Nominations: M. Norman noted that this will be addressed at a later date.*

*Policies and Procedures Manual: M. Norman noted that the manual is a work in progress and will address INS policies (e.g., travel, conflict of interest) and procedures (nominations, committees, handling requests to INS from outside, etc.).*

*S. McDonald remarked on all the challenges faced this year and acknowledged how difficult it has been to navigate all this. M. O'Connor and the board members thanked M. Norman for his work and acknowledged the remarkable accomplishments of the office. Arranging bonuses for office staff was recommended.*

## 5. Treasurer Report (Okonkwo)

- a. Investment update
- b. Current financial status

*O. Okonkwo discussed highlights from the Treasurer's Report that is in the agenda. There is now a new finance committee; members are Bruce Hermann (USA), Olivier Piguet (Australia) and Debora Scheffel (USA). INS investments with UBS are down given the impact of COVID-19 and shut-downs on financial systems. Our advisors have kept an eye on the market and made some adjustments. The annual audit was completed in April; the office staff (Chantal Marcks, Jamie Wilson) did a great job on the audit. There was not a single flag from the auditors and recommendations made last year by the auditors have been followed. The bookkeeping practices are now in compliance with standards in the US.*

*Investments:* *O. Okonkwo noted that at the Denver meeting there was discussion on setting aside money from investments each year for special projects. Given where things are now, this probably would not be a good time to set aside funds for special projects. M. Norman commented that INS needs to think forward and that our revenue will likely not be the same. S. McPherson raised the question about limits of insurance on the INS bank account. It was recommended to split INS funds into two bank accounts so that insurance covers the entire amount.*

*New business:* *At the Rio meeting the BOG had recommended transferring 25% of the UBS account into higher risk equity funds. Because of the COVID pandemic this was not pursued and UBS recommends putting a pause on this plan for now. The BOG discussed possible increases in dues and the consensus was that this was not the time to be considering a dues increase. M. Norman suggested comparing INS to other societies and studying the issue more carefully. There was also discussion about innovative ways of having members contribute more and sponsor trainees or individuals from less resourced countries to join. It was noted that the Membership Engagement Committee could look into this. S. McDonald questioned if it was possible to model how much it costs to run INS on an annual basis. O. Okonkwo noted that the flow chart in the Treasurer's Report breaks down spending and income. More accurate and timely information would be helpful for understanding how the society is doing. M. Norman noted that to date the budgeting numbers have not been reliable in that not all expenses had been factored in. He noted that as of now, INS has enough in investments to cover one year with no revenue. With respect to the Mid-Year Virtual Meeting, INS needs to collect \$24,000 to break even and so far \$36,000 have been received. S. Schagen noted that in future if we have virtual and face to face meetings, the combination may be more expensive. M. Norman noted that*

*we need to consider contracts with hotels that require filling a certain number of rooms.*

**Motion 2: Move to defer the investment policy previously approved**

**Motion by Ozioma Okonkwo**

**Seconded by Ida Sue Baron**

**Motion approved unanimously; all in favor, none opposed**

**Motion 3: Move to distribute INS operating funds to different bank accounts to assure insurance coverage under FDIC**

**Motion by Ozioma Okonkwo**

**Seconded by Glenn Smith**

**Motion approved unanimously; all in favor, none opposed**

**6. Secretary Report (Rey-Casserly)**

*C. Rey-Casserly noted that the Secretary Report is provided in the Assent Agenda. She also noted that according to regulations in Massachusetts, votes taken by the BOG without a meeting (via email) need to have unanimous agreement to be adopted.*

**7. Initiative to Promote Equal Access to Care, Education, and Science**

- a. Appointment of Equity Task Force (Stringer)
- b. Mission (scope, global focus)
- c. What is the charge? Timeline?
- d. Budget
- e. Preliminary ideas (grant support for existing projects, reconciliation symposium)
- f. Partnership with global association/integration with culture SIG

*M. O'Connor discussed her establishment of a new INS task force to promote equity and equal access to care, education, and science. This initiative places a focus on addressing covert and overt systemic racism that takes place across institutions as well as within INS and on implementing initiatives to assure equity. M. O'Connor appointed Anthony Stringer to lead this task force and develop the charge for the task force, its global focus, and timeline. I. Baron noted that this has been a painful time and that all need to address these issues. There have been many discussions that have highlighted the negative experiences members have had. She noted that INS needs to have pragmatic and concrete initiatives to address these problems. M. O'Connor highlighted that this is not just a problem in the US and the initiative will have a global reach. S. Schagen was very supportive of the idea. M. O'Connor requested that if board members had ideas about participants for the task force, they should connect with A. Stringer. J. Arango stated that this is a great initiative and that efforts to address discrimination and racism in the society need to be pursued. He noted that some*

individuals, including himself, have felt discriminated against by members of INS. G. Smith thanked M. O'Connor for moving ahead with this. He stated that many in the academic community are engaging in such initiatives and the first step is to look in the mirror. It will be important to look at INS as an organization, its policies, procedures, and attitudes. V. Anderson agreed that the task force is a great idea and that it is important to reflect on the overall culture of INS. D. Byrd was thankful INS will be taking a responsible stance here. She also noted that documenting the racist history of assessment in psychological practice is important. The task force also needs to be structured to gather reports anonymously because there have been instances of retaliation. J. Arango noted that an HNS survey demonstrated that over half of the respondents endorsed feeling discriminated against in their professional roles and over half indicated having fewer career opportunities. A. Ansari volunteered to contribute and serve on the task force. O. Okonkwo thanked M. O'Connor for coming up with this plan. He also mentioned that it will be important to identify things that are unique to INS that can be addressed. M. Verfaellie noted being struck by the enormity of the task. The task force will need to make their work infiltrate every group in INS and strive to influence the culture. S. McDonald noted that D. Byrd's comments about assessment interact with initiatives of the Global Engagement Committee with respect to providing resources for assessment that are less culturally biased. M. O'Connor noted that INS can support the task force establishing a forum for people to communicate what has happened to them with respect to racism and lack of equity. She also noted that the task force can develop action items, proposals or initiatives that the INS could support. Supporting grants for neuropsychologists in Sub-Saharan Africa could be an example. The members of the BOD were very supportive of the task force.

**Motion 4: Move to support creation of the equity task force chaired by Anthony Stringer**

**Motion by C. Rey-Casserly**

**Seconded by D. Byrd**

**Motion approved unanimously; all in favor, none opposed**

8. SIG Status and Autonomy (O'Connor, Norman, BOG)
  - a. Current SIGs (TBI, Dementia, Oncology, Culture, Epilepsy, Social Cognition, NeuroCOVID, Sports Neuropsychology)
  - b. Policy on establishing SIG
  - c. Relationship to INS (form and frequency of reporting, COI's, branding, need for administrative support, etc.)
  - d. Composition of boards, elections, tenure of appts, etc.
  - e. Task force

*M. O'Connor noted that there are now nine special interest groups (SIGs) and there is a need to establish some degree of oversight. There is a need to develop a coherent policy about how SIG's are established in terms of branding, need for administrative support, composition of leadership, elections and tenures*

of appointment. The lack of policy and communication regarding the SIGs emerged after the Neuro-COVID SIG was approved but not called to the attention of the BOG or M. Norman. Communication needs to be more consistent and open. O. Okonkwo asked the Alzheimer's Association what they do in terms of oversight of special interest groups. All are aware of the importance of having SIGs in INS and how SIGs might forge a way to partner with other organizations and with people who share similar interests. What needs to be addressed is how the SIGs relate to the parent organization. To provide context, M. Norman noted that some of the issues that have come up included the SIGs developing by-laws, selecting a logo, and scheduling a virtual seminar without any review or communication with the board. V. Anderson noted that there needs to be some direction and boundaries. She noted that when the SIGs first started there was a process that was fairly clear. C. Rey-Casserly noted that the process for establishing a SIG was clear, but not for how they function after they are created. S. Schagen, who co-chairs the Oncology SIG, noted that it has been quite unclear with respect to guidelines, procedures to use, and how to communicate with the board. She asked the other SIGs about their procedures for elections for example. M. O'Connor agreed that there should be some uniform policies that the SIGs can follow. The board also needs to be informed of initiatives. S. McDonald noted that the Social Cognition SIG includes individuals who are not INS members and there is no policy about this. M. O'Connor agreed that there is a great deal of variation in how the SIG's are structured, what kind of positions are available as officers and what kind of activities they can sponsor. There needs to be some oversight but we don't want to defeat the purpose of the SIGS. A policies and procedures document that guides the structure and operations of the SIGs needs to be created. The BOG does not need to be involved in the day to day life of the SIGs and we don't want to defeat their purpose. M. Norman has had some discussion with Lena Dobson regarding these issues. I. Baron inquired whether these to be developed policies and procedures would come before the board. The BOG was clear that the SIGs do not need to be micromanaged but they need to have the INS logo visible and autonomous branding does not make sense. V. Anderson also noted that if something goes wrong with a SIG, the BOG is responsible from a governance perspective. SIG policies and procedures should be part of the INS Policies and Procedures Manual. There needs to be some sense of how they are structured, who is elected, and adherence to conflict of interest policies. It was mentioned that there also needs to be a link and a communication channel between the SIGs and the conference organizing committee. G. Smith commented that SIGs can be decentralizing in an organization and regulation of these groups is necessary. The SIGs should be driven by the overall mission of the INS. M. Beauchamp noted that issues around conference programming need to be addressed. S. MacPherson noted that INS is a huge organization and the SIGs offer opportunities for more junior members to meet other members as well as members from different countries. Many felt that SIG members should be members of INS. Another option could be that they could have honorary members that are expected to join INS. M. O'Connor summarized that a task

*force would be appointed to develop policies and procedures for SIG activities. A meeting with the SIG leaders can be convened to communicate these concerns and hear about their concerns and issues. G. Smith noted that there should be an immediate moratorium on collecting dues or raising money or developing guidelines by the SIGs.*

9. Bylaws (Rey-Casserly, Norman)

*C. Rey-Casserly updated the board on developments related to the by-laws revisions. The draft that was provided in the agenda materials is almost complete. These by-laws simplify the membership categories to two classes of members, professional members and in-training members. Only professional members are voting members and include Early Career and Emeritus Members. The next steps for the by-laws are to delineate the elections procedure and time lines used for nominations and elections and for legal counsel to review the final draft.*

10. Committee Chairs (O'Connor)

*M. O'Connor reviewed the committee appointments approved by the BOG: Julie Bobholz as Membership Engagement Chair, Lena Dobson as Science Committee Chair and Jonathan Evans as International Engagement Chair. She noted that M. Lamar will be finishing her term as Continuing Education Chair and a call for nominations has been distributed. M. O'Connor appointed a task force to review nominations and make a recommendation.*

*She also made committee appointments for the Special Interest Group Committee of the Science Committee and for the co-chairs of the Social Media Committee. Letters of interest and CV's had been distributed to the BOG.*

**Motion 5: Move to appoint Ruchika Prakash as chair of the Special Interest Group Committee**

**Motion by M. O'Connor**

**Seconded by M. Verfaellie**

**Motion approved unanimously; all in favor, none opposed**

**Motion 6: Move to appoint Emma Rhodes as co-chair of the Social Media Committee**

**Motion by M. O'Connor**

**Seconded by I. Baron**

**Motion approved unanimously; all in favor, none opposed**

**Motion 7: Move to appoint Anna Egbert as co-chair of the Social Media Committee**

**Motion by M. O'Connor**

**Seconded by G. Smith**

**Motion approved unanimously; all in favor, none opposed**

11. International Mentoring Initiative (Green)

*R. Green described the International Mentoring Initiative whose purpose it is to connect members with mentees around the world. The idea is to increase membership and involvement around the world. The group has had a few meetings to discuss how to structure this initiative and its scope. Mentees would be junior scientists, postdocs, grad students and undergrads. Mentors would include INS members and also non INS members. The scope of mentorship could be on science/scholarship, discrete topics, professional career guidance, clinical, or training to be a mentor. R. Green noted that she has someone in her lab who wants to volunteer to help with this initiative. Individuals who register for INS conferences can be asked on the registration form if they wish to be connected to a mentor and in which areas. Then they could be matched with a mentor. The first meeting would entail discussing goals and expectations. It is hoped that 10 to 20 pairs of mentors and mentees could be matched. It will be important to identify new members from different parts of the world who can join the initiative, especially in areas where we wish to recruit mentees. The SLC global engagement representatives will help. M. O'Connor noted that J. Evans has been able to reach out to countries outside of Europe and North America.*

12. Status on Upcoming Elections (Anderson)

*V. Anderson reported that the Nominations Committee needs to develop specific policies and procedures. M. Norman noted that the slate is not yet ready for the next election cycle and possible candidates need to be contacted to confirm willingness to serve.*

*M. O'Connor noted that the BOG will discuss MOU's tomorrow. She adjourned the board meeting at 10:03 am Eastern time.*

**June 30, 2020**

Present:

Officers: Margaret O'Connor (President), Skye McDonald (Incoming President), Ida Sue Baron (President-Elect), Ozioma Okonkwo (Treasurer), Celiane Rey-Casserly (Secretary), Marc Norman (Executive Secretary – Ex Officio)

Members at Large: Juan Carlos Arango Lasprilla, Miriam Beauchamp, Desiree Byrd, Robin Green, Ashok Jansari, Sarah MacPherson, Sanne Schagen, Glenn Smith, Mieke Verfaellie

Committee Chairs:

Jonathan Evans (International Liaison Chair), Edward de Haan (Publications Chair), Anouk Smits (Student Liaison Committee Co-Chair), Derin Cobia (Education Committee), Holly Miskey (Science Committee Chair), Julie Bobholz (Membership Engagement Committee Chair), Sandra Lettner (Program Co-Chair, Mid-Year 2020 meeting); Laura Hokkanen (Program Co-Chair, Mid-Year 2020 meeting), Martine van Zandvoort (Program Co-Chair, Mid-Year 2020 meeting)



*M. O'Connor called the meeting to order at 7:03 am Eastern time. She introduced and welcomed new committee chairs, Dr. Bobholz of Membership Engagement and Jon Evans of Global Engagement. She informed the committee chairs about the Equity Task Force to address inequity and strategies for INS to address this; the task force will be chaired by Anthony Stringer. The BOG also discussed oversight and integration of the SIGs and the plan to develop guidelines and procedures. Committee chairs and co-chairs were appointed and approved for Special Interest Group Committee (Ruchika Prakash) and Social Media, which will now have two co-chairs (Emma Rhodes and Anna Egbert.*

13. Program chairs for mid-year meeting (Lettner, Hokkanen)

*M. O'Connor thanked the program co-chairs for their creativity and persistence. They developed an amazing program and then had to pivot and retool three months ago. Sandra Lettner presented to the BOG details about the Mid-Year 2020 meeting development and program. The planning group from INS and GNPO began four years ago to work on the Vienna meeting. They received 479 abstracts and had 57 reviewers from 4 continents and 16 countries. The program was transferred to a virtual format with a combination of live and prerecorded talks. The event was managed by the INS office. S. Lettner thanked M. O'Connor, the INS office, especially Chantal Marcks and Stephanie Card for their contributions and support of the meeting. There are 592 registrations so the meeting has passed the break-even mark. Martine van Zandvoort thanked Sandra Lettner and also the INS board for going ahead with this challenge. Laura Hokkanen noted that S. Lettner has been wonderfully organized throughout and that the co-chairs have developed two separate projects.*

14. Upcoming conferences

- a. San Diego (2021): *M. Norman noted that the conference is moving forward but there is still much uncertainty. The building is not yet completed. The program chairs are working on some models including a hybrid model that includes in person and virtual components.*
- b. Melbourne (2021): *S. McDonald reported that planning for the Melbourne conference is progressing well. The committee comprises three groups working together (INS, ASSBI, CCN). There are uncertainties related to COVID-19.*
- c. New Orleans (2022): *Holly Miskey (program co-chair) noted that there has not been much discussion about the conference and there are questions regarding what kind of format the organizers should be considering.*
- d. World Congress (2022): *I. Baron congratulated the conference organizing committee. Deborah Attix has been appointed INS representative for the conference*

- e. Washington DC (2023): *I. Baron reported that Julie Bobholz and Deborah Attix will be co-chairs; hopefully there will be a vaccine by that time.*

#### 15. Committee Reports

- a. Science (Miskey): *H. Miskey highlighted that we now have a COVID-19 related SIG that is working internationally on developing a testing battery to monitor cognitive changes. Regarding the SIGs, procedures are being developed and many questions have come up regarding finances. If SIG's would like to have some funding to support their meetings, it is unclear how that would work. Could they raise money independently from their members and have some kind of fund? With the continued growth of the SIGs, H. Miskey is hoping to have an associate chair to work on that committee. M. O'Connor noted that the general consensus of the board is that the SIGs should not have an independent revenue stream. She noted that she is appointing a task force to develop policies and procedures for governance of the SIGs. She is hoping H. Miskey will join the group. M. Norman noted that the BOG is responsible for moneys coming in and out of the organization and that if the SIGs have a budgetary request, it should be presented to the BOG. The idea of having a fee for joining a SIG, much like APA divisions, was mentioned. H. Miskey was concerned that students/trainees and those with limited finances could be discouraged from joining. M. O'Connor noted that another discussion point for the task force was whether non INS members could join. S. Schagen noted that the time allocated for the SIGs to meet is only one hour and this needs to be addressed as well. H. Miskey was thanked for her spectacular leadership of the Science Committee and her service to INS.*
- b. Membership Engagement (Bobholz): *J. Bobholz reported that Membership Engagement now includes the newsletter and social media. She spent the last month meeting with both groups and discussing the mission of the committee and addressing whether we are reaching out to members and prospective members effectively. Many members are not on twitter or Facebook. It would be important to have a monthly email to the membership that could summarize social media activity and highlight announcements. Topics could be organized on the basis of analytics and include links. J. Bobholz reported that she talked to newsletter editor, Cady Block, who was very supportive of the idea and thought it would complement the newsletter. She noted that the monthly email could comprise a bullet list of what is happening on social media. The activities of the various committees could be highlighted as well and a call for members could be included. M. Norman noted that this is quite reasonable and the office could be sending out the email. INS does not have information going out to members on a regular basis. G. Smith noted that it is important to use a common denominator to communicate with all members which tends to be email. The BOG expressed support for this idea and felt it could potentially energize the membership and could include something like "member in the news". J. Bobholz thanked the co-chairs of the Social Media Committee. A question to be addressed is*

- whether INS social media platforms can be used for study recruitment and if this could imply INS support for specific studies. J. Bobholz noted that the Membership Engagement Committee needs to recruit more non-North American members and she will reach out to J. Evans.*
- c. Journals (deHaan): *E. deHaan noted that the impact factor came out yesterday and that the results were disappointing. He also noted that the same has been true for cognitive neuroscience journals; all have seen their impact factors come down. He noted that the journal is in safe hands with the number of submissions staying the same and that indicators overall have been fairly stable over the past 5 years. M. O'Connor inquired about the special interest issues and if that is going to be a yearly feature. E. deHaan noted that the special interest topics will continue and that S. Rao consults regularly with associate editors to develop ideas.*
- d. Global Engagement (Evans): *J. Evans noted that as of Denver meeting the ILC transformed seamlessly into the new committee and has continued with tasks they were doing before. The Matthews Fund is supporting workshops around the world. The Thailand workshop was postponed to December and J. Evans is monitoring the situation and hoping that it can be done in person. Another round of funding elicited an application from Botswana for a conference to take place February 2021 that was reviewed and approved. J. Evans also noted that the committee is compiling updates for the INS website on the global impact of COVID on neuropsychology around the world. He also noted that a continuing issue on the committee's agenda is policies around establishing MOU's with different organizations. M. O'Connor noted that the intention of the BOG is to establish procedures and she will be consulting with J. Evans and A. Fernandez over the next few months on this issue. She also thanked J. Evans for his work reaching members across the world and for his participation in the Virtual Mid-Year 2020 Conference. The issue of having a map that reflects the concentration of members was raised. M. Norman noted that this could be generated. The BOG discussed strategies for reaching new members across the globe.*
- e. Education (Cobia): *D. Cobia reported that he hopes to re-schedule interviews for the video archive project. A survey will go out to solicit recommendations. The Teleneuropsychology Webinar was very successful. The committee hopes to move forward with a webinar on neurodegenerative diseases and adolescence and cannabis. The issue of close captioning for international audiences was explored and costs seem to be very high. M. Norman noted that there could be some technology that could be looked into for captioning. M. O'Connor wondered if the video archive interview could be recorded virtually. D. Cobia also reported on continuing education noting that four virtual sessions will be available for CE credit for the upcoming virtual meeting. The annual APA CE application will be submitted. D. Cobia also noted that M. Lamar will be stepping down and recommended some transition time to onboard a new CE chair. He also wondered whether there are any incentives INS can offer CE committee members as their workload has expanded reviewing papers and developing questions for CE. M. O'Connor*

*noted that this is an issue for the BOG to take up as it has implications across the society.*

- f. SLC (Smits, Grief): *Anouk Smits is rotating off the SLC. A motion to appoint Taylor Jenkin as co-chair of the SLC was proposed.*

**Motion 8: Move to appoint Taylor Jenkin as co-Chair of SLC**

**Motion by M. O'Connor**

**Seconded by I. Baron**

*A. Smits reported that the SLC has onboarded quite a few representatives from Australia and Argentina. The committee is discussing how to give student/trainees more voice in INS. One proposal was to have students participate in mini webinars as an opportunity to build and practice presentation skills and to connect with other students. The BOG was supportive and noted issues such as translation and need for quality control. The office would need to be involved in helping host the webinars. An application form could be developed and a call could be sent out for certain topics of interest. D. Byrd inquired if INS keeps up a shared drive/site where information for the board is available for the board. M. Norman noted that this is in process of being developed. She also noted being very impressed with the activity and forward facing initiatives of the SLC. A. Smits also mentioned that two years ago, the BOG approved registration waivers for SLC representatives to attend INS conferences and that this needs to be renewed. M. Norman noted that it is reasonable to extend this for up to the San Diego meeting.*

**Motion 9: Move to renew registration waivers for SLC leadership representatives up to the San Diego meeting**

**Motion by I. Baron**

**Seconded by S. MacPherson**

**Motion approved unanimously; all in favor, none opposed**

16. Acknowledge contributions of Drs. Miskey, Lojek and Smits: *M. O'Connor acknowledged the contributions of H. Miskey, E. Lojek, and A. Smits to the society. H. Miskey has been an incredible contributor and leader of the Science Committee. E. Lojek is stepping down and now there will be two co-chairs performing her role. The SLC has been a very active and engaged committee under the leadership of A. Smits.*

**17. Closing Comments:**

- a. Communication: *M. O'Connor noted that she will be meeting with all the committee chairs, president elect and incoming president to maintain ongoing communication and crosstalk. She thanked all the committee chairs for their participation in the BOG meeting and their hard work. She urged them to contact the BOG with any issues or concerns.*

- b. Approval of new budget allocations: *The only item with budgetary implications is the approval of the extension of registration waivers for SLC representatives.*
- c. Child care initiative: *M. O'Connor noted that the BOG was supposed to discuss the child care initiative yesterday. She described the program that was first proposed by J. Vasterling to support subsidized child care at the annual meeting. The program was implemented successfully at the Denver meeting and the plan is to have this available at future in person meetings. D. Byrd noted that the program was very affordable and made the Denver meeting possible for her. She also suggested looking into the child care organization's safety protocols when selecting the organization to use; she mentioned that the group in Denver did not ask about children's food allergies.*

*M. O'Connor ended the meeting 9:50 am Eastern time*

Submitted by Celiane Rey-Casserly, PhD, INS Secretary